

# Council Plan 2017–2021

Quarterly Report against 2018/19 Initiatives  
as at 31 December 2018



**Borough of Queenscliffe**  
Queenscliff & Point Lonsdale, Victoria, Australia

# Strategic Objective 1:

## Enhance community wellbeing by providing a safe environment where people are involved, healthy and active in recreation, arts and culture.

Portfolio: Community Wellbeing  
Portfolio holder: Cr Susan Salter

2018/19 INITIATIVES	Responsibility	Quarter	Status
<b>Implement the Borough of Queenscliffe's Health &amp; Wellbeing Action Plan 2017-2021 and meet Council's statutory responsibilities related to public health standards</b>	<b>GMP&amp;I</b>	<b>All</b>	<b>In Progress</b>
<p>As part of Council's Health and Wellbeing Action Plan, participation commenced in the Aged Friendly Communities space with stakeholders in the Bellarine region. The aim of which is to improved public health outcomes and experiences for the aged population on the Bellarine. A gender equity survey is underway to identify gaps and areas of improvement within Council.</p> <p>Council also completed 27 public health inspections. At the end of the registration period 31<sup>st</sup> December 2018 all food and public health business had been inspected and or assessed and the renewal of business registration commenced during this period.</p>			
<b>Provide an accredited, responsive aged support service with a 'zero waiting' list</b>	<b>GMOP&amp;CS</b>	<b>All</b>	<b>In Progress</b>
<p>Council continued to maintain a 'zero waiting list' for the Aged Care Services within the Borough. In the period 1 October – 31 December 2018 the Aged Care Service provided 2,204 hours of service (2751 visits) to 168 active clients across a range of services including domestic/personal care assistance, lawn and home maintenance, in home respite, social support and assisted transport.</p> <p>Participation in the Home Care Package Program (HCPP) Alliance audit in late December 2018 saw the regional Alliance meet all standards under the Commonwealth Quality Review.</p>			
<b>Investigate and respond to the Federal Government policy changes to the Home and Community Care service</b>	<b>GMOP&amp;CS</b>	<b>All</b>	<b>In Progress</b>
<p>Council continued to monitor and action the Federal Government policy changes as they are rolled out. Council has also maintained strong network connections with other local government authorities in the surrounding area as we seek to fully understand and transition through the aged care reform process.</p> <p>The Borough of Queenscliffe aged care service is 'business as usual' while the Commonwealth Government continues to implement aged care reforms across Australia and is closely monitoring how councils across Victoria are responding to these policy and program changes, while working closely with the Municipal Association of Victoria, to determine the most suitable course of action in regards to our aged care services. Details regarding the national aged care policy reforms can be found at the following website: <a href="https://agedcare.health.gov.au/aged-care-reform">https://agedcare.health.gov.au/aged-care-reform</a></p>			
<b>Facilitate collaboration between local community and emergency service organisations in planning to improve safety in the Borough of Queenscliffe</b>	<b>GMP&amp;I</b>	<b>All</b>	<b>In Progress</b>
<p>Council convenes meetings of the Municipal Emergency Management Planning Committee (MEMPC) twice a year. The MEMPC membership includes all emergency services agencies, community volunteer emergency organisations and other key service providers. The MEMPC is responsible for keeping the Municipal Emergency Management Plan (MEMP) up to date, identifying and assessing key risks as well as undertaking emergency exercises. The MEMP has been revised and an audit will be undertaken on 22 January 2019.</p> <p>The Municipal Fire Prevention Committee meets four times per year in conjunction with the City of Greater Geelong to proactively plan to minimise the likelihood of fires.</p>			

In addition, on-going meetings occur between Police and Local Law Enforcement in areas that cover events, vandalism, graffiti, unauthorised social events (dune parties) as well as traffic controls. Beach and pathway patrols (including more inaccessible areas) by police using quad bikes have been instigated during peak tourist periods. Council is also involved in ongoing discussions with the local, regional and state CFA in relation to fire prevention matters, including liaison with the City of Greater Geelong regarding the adjoining border areas.

<b>Provide a community grants and sponsorship program to support local clubs and community organisations</b>	<b>GMOP&amp;CS</b>		<b>In Progress</b>
The 2018/19 Community Grants program was completed in August 2018. 11 grants totalling \$19,091 were awarded to local community groups to support community, art and cultural projects and activities that enhance the wellbeing and quality of life of people living in the Borough of Queenscliffe. Council also supported applications for sponsorship from the Queenscliff Literary Festival, and Queenscliff Harbour for their New Year's Eve event.			

<b>Conduct public events that recognise the contribution of volunteers</b>	<b>GMOP&amp;CS</b>	<b>3, 4</b>	<b>In Progress</b>
Council's annual event to recognise volunteering is aligned with National Volunteer Week scheduled for May 2019. The 2019 Australia Day celebrations to be conducted in January 2019 will also recognise significant voluntary contributions in the Borough.			

<b>Support local organisations to plan and implement community recreation, sport, and civic activities and events</b>	<b>GMOP&amp;CS</b>	<b>All</b>	<b>In Progress</b>
<p>In the period to 31 December 2018, Council has supported the following local organisations in the planning, implementation and promotion of activities and events:</p> <ul style="list-style-type: none"> <li>• Low Light Winter Festival with lead event planning undertaken by the Queenscliff Music Festival;</li> <li>• Neighbourhood House, Lighthouse Arts Collective, Uniting Church, Rotary and local galleries and artist studios in the development, participation and promotion in the Bellarine Arts Trail event.</li> <li>• Honouring Ron Tandberg public launch;</li> <li>• Queenscliff Music Festival;</li> <li>• Local primary schools participation in Walk to School;</li> <li>• Bellarine Community Health, Beacon Big 4, Queenscliffe Lighthouse Theatre Group, Queenscliffe Historical Museum, Queenscliff Bowling Tennis and Croquet Club, Uniting Church, Neighbourhood House, Fort Queenscliff, Museum Queenscliffe Maritime as part of Victorian Seniors Festival 2018</li> <li>• The RSL sub branch for Vietnam Veterans Day, the HMAS Goorangai Commemorative Service and Remembrance Day</li> <li>• Seniors festival partnering with Bellarine Community Health and hosting first ever LGBTQI themed event in conjunction with the Uniting Church</li> <li>• High level support of Remembrance Day 2018 in conjunction with the RSL and Graham Christie</li> <li>• Coast Guard open day supported by appearance Cr Salter</li> <li>• Around the Bay 2018</li> <li>• Promote community support for Australia Day award nominations</li> <li>• Queenscliff Market including inaugural Twilight Market</li> <li>• Lighting of the Christmas Tree</li> <li>• Rip View Swim Classic</li> <li>• The Rip Swim</li> </ul>			

## Strategic Objective 2:

**Play our part in protecting the local, national and globally significant values within our natural environment for future generations.**

**Portfolio: Environmental Sustainability**

**Portfolio holder: Cr Tony Francis**

2018/19 INITIATIVES	Responsibility	Quarter	Status
<b>Continue street tree and park planting programs that reflect the character of Queenscliff and Point Lonsdale</b>	<b>GMP&amp;I</b>	<b>1,2</b>	<b>In Progress</b>
The planting program for 2018/9 was successfully completed in September 2018 with 110 new trees planted.			
<b>Work with local and regional organisations to implement weed reduction programs</b>	<b>GMP&amp;I</b>	<b>All</b>	<b>In Progress</b>
<p>Council continued the partnership with the Corangamite Catchment Management Authority (CCMA) to undertake weed reduction and revegetation at 'The Narrows' in Queenscliff and also at the dune system fronting Ocean Road in Point Lonsdale.</p> <p>Weed removal on 'The Narrows' road verge and other key locations utilised the labour resource available through the Department of Justice, Correctional Services program was continued into the current reporting period. This activity is undertaken through fortnightly working visits to key public areas in the Borough.</p> <p>Conservation Volunteers Australia (CVA) also visit on a weekly basis to undertake vegetation conservation works and to follow up on weed removal conducted on past project sites. Current work sites include Point Lonsdale foreshore, Queenscliff foreshore, Dog Beach, various beach access tracks and most of the crown land foreshore reserves.</p>			
<b>Support local organisations and volunteers undertaking projects designed to protect and enhance the natural environment</b>	<b>GMP&amp;I</b>	<b>All</b>	<b>In Progress</b>
<p>Council has a strong partnership with the Bellarine Catchment Network (BCN) and the joint program where Queenscliff Dog Beach is monitored for sand and dune changes, has been extended to include sand monitoring at the Point Lonsdale front beach. The information collected will assist the State Government to plan for erosion mitigation or sand loss at the respective locations. BCN and Council also support a number of school groups to undertake environment projects and a key target for BCN is to expand the number of groups involved. Visiting schools include Bellarine Secondary College, Gordon TAFE, Brighton Grammar, and Christian College Bellarine.</p> <p>Both the Point Lonsdale Primary School and Saint Aloysius Primary School in Queenscliff continue conservation activities that were undertaken in past years whereby the schools provide a stewardship role over small areas of foreshore with weeding and revegetation as required.</p> <p>The Geelong Environment Council (Queenscliffe members) and BoQ continue a valuable relationship where occasional vegetation restoration along the escarpment below Citizens Park is undertaken. This work includes weed removal followed by revegetation with indigenous plants.</p>			
<b>Work with local and regional organisations and neighbouring Councils to reduce waste and promote and increase recycling in the Borough and enhance the green waste disposal capacity of the region</b>	<b>GMP&amp;I</b>	<b>All</b>	<b>In Progress</b>
<p>In February/March 2018 a change in China's import policies triggered an international recycling market crisis. The recycling market crisis threatened to impact the collection of the community's kerbside recycling. Council shares a recyclable materials processing contract with the four neighbouring councils of the G21 region. Council officers have worked closely with these neighbouring councils negotiating with the contracted</p>			

recycling material processor to maintain the continuity of the kerbside recycling service. The agreement was formalised in October 2018.

The Barwon South West Waste and Resource Recovery Education Strategy was adopted by the nine member councils of the Barwon South West Waste and Resource Recovery Group (BSWWRRG) in November. The strategy will guide the waste education activities of BSWWRRG and Councils through to 2022. An annual action plan will now be developed to facilitate the strategy.

<b>Examine options for reducing hard waste to landfill</b>	<b>GMP&amp;I</b>	<b>All</b>	<b>Yet to commence</b>
This initiative is yet to commence.			

<b>Continue to implement the Council's Corporate Carbon Neutral Action Plan</b>	<b>GMP&amp;I</b>	<b>All</b>	<b>In Progress</b>
<p>Actions implemented from Council's Carbon Neutral Action Plan included:</p> <ul style="list-style-type: none"> <li>• Commencement in December 2018 of the annual community education campaign in local press to increase kerbside recycling rates and reduce contamination in recycling and green waste bins;</li> <li>• Promotion of National Recycling Week in November 2018 by hosting a collection in the Town Hall foyer of household items that cannot be recycled through the kerbside service. This included mobile phones, polystyrene packaging, household batteries &amp; fluorescent light tubes; and household batteries. This is the eighth consecutive year that Council has supported the national waste minimisation event.</li> <li>• Delivery of the 2019 green waste bin collection calendar and A-Z waste and recycling guide to households in Queenscliff and Point Lonsdale. The hard copy calendar is supported by a comprehensive online A-Z guide to assist residents and visitors to recycle more household items and reduce waste to landfill.</li> </ul>			

<b>Facilitate community participation in the Community Environment Alliance and promote new projects through implementing Council's small grants program</b>	<b>GMP&amp;I</b>	<b>All</b>	<b>In Progress</b>
<p>Council progressed the following initiatives:</p> <ul style="list-style-type: none"> <li>• Support and promotion of the Queenscliffe Repair Café launch in October 2018 at the Queenscliffe Neighbourhood House. The cafe is an initiative of the Transition Towns Queenscliffe group and hosted monthly repair workshops in October, November and December. The initiative invites volunteers with skills in the repair of items such as clothing, furniture, bicycles to donate their time to repair items for local residents. While the program saves these items from landfill, it also provides an opportunity for residents to connect with like-minded people in a friendly and relaxed atmosphere.</li> <li>• Supporting volunteers to organise the inaugural Sustainable Living Show to be held in Queenscliff in March 2019. The event will feature a short talks on sustainability, showcase the latest products and include a small market. The event is an initiative of the Transition Towns Queenscliffe group and Council officers are providing assistance to promote the event to the Borough and wider community.</li> </ul>			

<b>Work with the City of Greater Geelong and State Government partners to implement recommendations from the Geelong Queenscliffe Coastal Adaptation Program</b>	<b>GMP&amp;I</b>	<b>All</b>	<b>In Progress</b>
<p>The 'Our Coast' project has completed a coastal hazard risk assessment and a risk analysis and assessment of public and private assets. An adaptation plan for the Borough of Queenscliffe component of the program is also completed. The 'Our Coast' project is also implementing strategies for ongoing monitoring of ground water and for further investigation and analysis of coastal erosion. A report has been prepared on the options to incorporate the study's finding related to inundation into the Queenscliffe Planning Scheme which is currently being reviewed by Council. The final report to demonstrate compliance with the State Government funding was approved by the Strategic Partners Group and submitted to DELWP. A submission identifying future priorities was submitted to the State Government for consideration. It is anticipated that a new state funding program will be announced in February or March 2019.</p>			

Continue to advocate to the State Government for inclusion of Laker's Cutting into the Ramsar listed Swan Bay site	GMP&I	All	In Progress
<p>Council has written several letters to State politicians and the Department of Environment, Land, Water and Planning regarding inclusion of Laker's Cutting into the Ramsar listed Swan Bay. The Corangamite Catchment Management Authority has completed a report examining the status of RAMSAR wetlands in the Barwon / South West region. This presented a further opportunity for Council to advocate for inclusion of Laker's Cutting in the Swan Bay RAMSAR listed site. This remains a challenge and will require Council to continue its lobbying efforts in the future.</p>			

# Strategic Objective 3:

## Foster a diverse and vibrant local economy.

Portfolio: Local Economy

Portfolio holder: Cr Ross Ebbels

2018/19 INITIATIVES	Responsibility	Quarter	Status
<p><b>Continue beach cleaning activities for major public events and at the Queenscliff Front Beach in the Summer, Easter and September School Holiday periods (Pillar 1: Activate and Masterplan the Queenscliff foreshore)</b></p> <p>Council has included the beach cleaning activities in the 2018/19 budget and this will continue during peak holiday periods and major events. A private contractor undertook the beach cleaning which proved to be both cost effective and efficient and a similar methodology will be employed. The service recommenced prior to the Melbourne Cup weekend 2018 which usually marks the commencement of the peak visitor season in the Borough, with another clean undertaken prior to the Christmas period.</p>	GMP&I	2, 3 & 4	In Progress
<p><b>Produce a Foreshore Plan to identify priority actions to enhance the amenity and use of the foreshore and beaches (Pillar 1: Activate and Masterplan the Queenscliff foreshore)</b></p> <p>A foreshore plan for the Queenscliff Front Beach area is identified as a recommended strategy in Council's Economic Development Strategy. Discussions have been held with State Government (DELWP) officers regarding vegetation management issues associated with the foreshore area as well as foreshore management generally. The scoping of a project brief to enable the production of a Borough wide Marine and Coastal Management Plan that includes priorities such as the Queenscliff foreshore will be prepared for Council consideration and approval in the current financial year. Council has been advised that the State Government are in the process of preparing guidelines to assist coastal Crown land managers with the preparation of Marine and Coastal Management Plans.</p>	GMP&I	1, 2, 3 & 4	In Progress
<p><b>Work with Tourism Greater Geelong and the Bellarine and local businesses to produce a visitor narrative and associated destination branding (Pillar 1: Develop an all-encompassing visitor narrative)</b></p> <p>Council held preliminary discussions with officers from Tourism Greater Geelong and the Bellarine to plan and schedule the project. The project is scheduled to begin in February 2019.</p>	GMOP&CS	2, 3, 4	In Progress
<p><b>Implement Council's procurement policy and practices to enhance opportunities for local businesses (Pillar 2: Encourage local collaborations to support 'Buy Local')</b></p> <p>Council's procurement policy was updated in May 2018. Council's procurement policy includes a commitment along with a set of principles to support local business which are applied all procurement activity. Quotations are sourced from local businesses where ever possible. Tenders also include a local content evaluation criteria. Council's procurement policy is reviewed annually with the next review schedule in May 2019.</p>	GMP&I	All	In Progress
<p><b>Advocate to all levels of Government to implement the Fort Queenscliff Tourism Master Plan (Pillar 3: Determine the future of Fort Queenscliff)</b></p> <p>The Fort Queenscliff Precinct Master Plan was completed and endorsed by Council in June 2015 following community consultation. This Master plan was funded by Federal, State and Local Government. The purpose of the Master Plan was to determine how the Fort could be transformed into an iconic and memorable tourism experience. The Master Plan is framed on four core principles, namely;</p> <ul style="list-style-type: none"> <li>Remembering and respecting our history</li> </ul>	GMOP&CS	All	In Progress

- Opening up the Fort to the community
- Preserving the Fort's significant assets
- Building a vibrant and diverse local economy

The report recommendations requested officers to seek Federal and or State Government funding to prepare a Business Plan to provide a pathway for achieving the purpose and core principles of the Master Plan, noting that this is dependent on the Department of Defence evaluating its future role at Fort Queenscliff. Council successfully applied for \$235,000 assistance under the Regional Tourism Infrastructure Fund and following a public tender, Council has appointed Deloitte to prepare the Fort Queenscliff Business Case.

A project Control Group (PCG) has been established to oversee the work being undertaken by Deloitte. The PCG has representation from the Council and Regional Development Victoria (RDV) and has arranged contact with Federal and State government departments to assist Deloitte in the Business Case preparation. The Business Case project is progressing in accordance with the adopted project plan.

<b>Work with Queenscliff Music Festival, local businesses and community organisations to implement and enhance the Queenscliffe Winter Arts Festival (Pillar 3: Integrated arts and cultural experiences through festivals and galleries)</b>	<b>GMOP&amp;CS</b>	<b>All</b>	<b>In Progress</b>
In 2018, 26 local businesses and community groups played hosts to approximately 120 events and activations as part of the 2018 Low Light Winter Arts Festival held from 22 June to 15 July 2018. In September 2018 the Queenscliff Music Festival held a Festival steering group debrief to review participant and host feedback and plan for the 2019 event.			

<b>Produce a Plan for a sustainable model for arts and cultural events in the Borough (Pillar 3: Provide enabling support for fledgling events and experiences to grow)</b>	<b>GMOP&amp;CS</b>	<b>3,4</b>	<b>Yet to commence</b>
This initiative is yet to commence.			

<b>Enhance Council's sponsorship of local and public events (Pillar 3: Provide enabling support for fledgling events and experiences to grow)</b>	<b>GMOP&amp;CS</b>	<b>All</b>	<b>In Progress</b>
Council has extended its event sponsorship program and in 2018/19 has allocated \$15,000 towards sponsorship of the 2019 Queenscliffe Literary Festival, a further \$5,000 to the Queenscliff Harbour for the New Year's Eve Event and \$3,500 towards the 2019 Sacrededge Festival.			

<b>Continue to seek advice on economic development priorities through Council's formal Advisory Committee and other stakeholders (Economic Development - Enabling the Strategy)</b>	<b>GMOP&amp;CS</b>	<b>All</b>	<b>In Progress</b>
Council's Economic Development Advisory Committee (QEDAC) conducted meetings on 14 August 2018, 15 October 2018, 13 November 2018 and 12 December 2018.			

<b>Facilitate local businesses access to information and professional development opportunities</b>	<b>GMOP&amp;CS</b>	<b>All</b>	<b>In Progress</b>
Council has facilitated access to information and professional development opportunities by hosting two Geelong Small Business Festival events for local businesses at the Queenscliff Harbour Business Hub; 'Smashing Your Social Media' and 'Work Place Well Being', hosted the Small Business Bus in Point Lonsdale, relaunching the Borough Business E-News with a focus on supporting and building valuable connections with local business and community groups and encouraging businesses to attend a 'Cultural Awareness Workshop' hosted by TGGB.			

<b>Advocate for and seek funding from other levels of Government to improve coastal infrastructure that enhances the local amenity and improves community and visitor experiences</b>	<b>GMP&amp;I</b>	<b>All</b>	<b>In Progress</b>
Council continually monitors State Government funding programs to identify opportunities. Two key projects that seek to improve coastal infrastructure that enhances the local amenity and improves community and			

visitor experiences are the Destination Queenscliff and Point Lonsdale Lighthouse Reserve Landscape Improvements projects. The Destination Queenscliff project has met with some delays due to the State Government's decision to withdraw from the project and requests from local State and Federal MPs that some elements of the projects be redesigned. Council has formalised these changes and the project is progressing. Council is finalising the Master Plan for the Point Lonsdale Lighthouse Reserve project and this will be presented for Council's formal approval at the Ordinary meeting in January 2019.

<b>Work with local businesses and community organisations, Tourism Greater Geelong and the Bellarine and Visit Victoria to promote tourism experiences in Queenscliff and Point Lonsdale</b>	<b>GMOP&amp;CS</b>	<b>All</b>	<b>In Progress</b>
<p>Council provided assistance and support in the promotion of Low Light events which achieved significant mainstream and social media activity and included the development of television commercial on the Prime Network. "Heritage Queenscliffe" a new tourism brochure has been produced through the collaborative efforts of the Visitor Information Centre, Bellarine Railway, Fort Queenscliff, The Queenscliffe Historical Museum, and the Queenscliff Maritime Museum. The brochure highlights the attractions and services of each organisation along with opening hours and contact details. 10,000 copies have been published and is available through the local tourism outlets including Searoad Ferries. Council has continued to promote Queenscliff Weddings with online presence and collaboration with local businesses, supported the local glamping business during QMF, the Targa Florio with a road closure and activation space to promote visitation and spectators to the event, curated a 2 page advertising spread in 'Experience Culture' Official Visitor Guide and commenced onsite visits with local businesses to gain local insights and provide businesses opportunity to provide direct feedback.</p>			

<b>Provide an accredited Visitor Information Centre service through the active involvement of volunteers</b>	<b>GMOP&amp;CS</b>	<b>All</b>	<b>In Progress</b>
<p>The Queenscliffe Visitor Information Centre (VIC) volunteers have attended to 11,394 Walk In enquiries and 770 phone enquiries to date. The VIC arranged and hosted 27 public Heritage Guided Walks with 139 participants. Overall 2,248 volunteer hours has been provided to the Visitor Information Centre since 1 July 2018.</p> <p>The Volunteers participated in an overnight familiarisation to Port Campbell in September and were hosted by the Great Ocean Road Marketing Board. In October Parks Victoria hosted the family providing a tour of the parks and reserves on the Bellarine. In November volunteers visited local attractions in the lead up to summer including the Marine and Freshwater Discovery Centre, Lon Retreat and Day Spa, Queenscliff Lonsdale Holiday Accommodation, Circa 1902, Seaview Guesthouse, Ruby's, Pelicans Waterfront Apartment and Beacon Big 4 Resort.</p> <p>4 Volunteers achieved their 15 year service award last year and were acknowledged at the end of year Christmas function.</p> <p>The volunteers have been active in selling 96 Searoad Ferry tickets and have provided an in-kind ticket service to local community groups and events such as Bellarine Lighthouse Theatre Group – Dinkum Assorted ( 93), Queenscliffe Historical Museum – History Week Cemetery Tour (26) and Stories of Point Lonsdale (5) Music of the Borough (2) Little Mermaid (15) and Vivaldi (15).</p> <p>In conjunction with Fort Queenscliff, Queenscliffe Historical Society, Queenscliff Maritime Museum and Bellarine Railway the VIC facilitated and produced the Heritage Queenscliff Brochure.</p> <p>On the 12th December, Volunteers provided a Meet and Greet Service at Circa 1902 to the 150 passengers from the "Seven Seas" cruise ship visiting the area.</p>			

# Strategic Objective 4:

## Preserve and enhance the Borough as a special place through excellence of design and conservation of its rich culture and unique heritage.

Portfolio: Planning & Heritage  
 Portfolio holder: Cr Boyce Pizzey

2018/19 INITIATIVES	Responsibility	Quarter	Status
<b>Continue planning with the community to determine the future of the Borough's historic Avenue of Honour and how best to manage the replacement of trees along the Avenue</b>	<b>GMP&amp;I</b>	<b>All</b>	<b>In Progress</b>
Council has appointed a Community Reference Group to assist with planning for the future of the Avenue of Honour. A number of meetings have been held and a community bulletin prepared and widely distributed. Works have been undertaken to trial mulching under the trees and recommended tree maintenance works have been completed, as recommended by the arborist report. A council report was presented to Council at its June 2018 Ordinary Meeting providing a status update. A funding application to continue the mulching program has been submitted to the State Government. The reference group held a workshop in September 2018 to clarify short term and medium term actions which will now be programmed.			
<b>Implement the priority recommendations of the 2017 Queenscliffe Planning Scheme Amendment (C27) by undertaking a review of the heritage provisions in the Queenscliffe Planning Scheme and the related amendment to the Planning Scheme</b>	<b>GMP&amp;I</b>	<b>All</b>	<b>In Progress</b>
The heritage consultancy brief was advertised as a public tender and Lovell Chen has been appointed. Work on reviewing and revising the current heritage citations and heritage provisions has commenced.			
<b>Seek funding opportunities for and progress a future review of the Neighbourhood Character provisions in the Queenscliffe Planning Scheme</b>	<b>GMP&amp;I</b>	<b>All</b>	<b>In Progress</b>
Council has actively monitored State funding programs however no funding opportunities that 'fit' this Council priority have been identified at this time.			
<b>Promote local heritage through arts, cultural and reconciliation activities and events</b>	<b>GMOP&amp;CS</b>	<b>All</b>	<b>In Progress</b>
Council promoted local heritage and events as part of the Low Light Winter Festival (June-July) which included Lighthouse Tours, free public screening of historical films, Heritage Walks, Historical Museum, Maritime Museum and Fort Queenscliff tours. "Heritage Queenscliff" a new tourism brochure has been produced through the collaborative efforts of the Visitor Information Centre, Bellarine Railway, Fort Queenscliff, The Queenscliffe Historical Museum, and the Queenscliff Maritime Museum. The brochure highlights the attractions and services of each organisation along with opening hours and contact details. 10,000 copies have been published and is available through the local tourism outlets including Searoad Ferries. Council also supported and promoted local Heritage Week activities in the 2018 Seniors Program which included stories of Point Lonsdale and the launch of the Harbour Story book. The Combined Museums and representatives from the Queenscliff Visitor Information centre met in November to discuss opportunities to network and promote the museums through events such as Heritage Week. A calendar of events was developed and discussion was held regarding a school holiday program.			

<b>Promote Council's Heritage Fund to facilitate conservation of privately owned significant heritage assets</b>	<b>GMOP&amp;CS</b>	<b>All</b>	<b>In Progress</b>
This program is available to all property owners. A revised promotion program will be prepared in 2018/19.			

<b>Facilitate pre-application planning between Council and applicants considering a planning permit application related to properties with significant heritage values</b>	<b>GMP&amp;I</b>	<b>All</b>	<b>In Progress</b>
Council continually encourages all applicants to hold pre-application meetings before submitting planning permit applications. Council's Heritage Advisor is present for applications related to buildings with heritage significance.			

<b>Improve regulation of statutory planning compliance</b>	<b>GMP&amp;I</b>	<b>All</b>	<b>In Progress</b>
During the second quarter of the financial year, planning compliance matters under investigation include 19 open investigations and 6 closed cases with 7 pending files. This additional officer resource allows Council to achieve a higher level of planning permit compliance with the Queenscliffe Planning Scheme.			

<b>Implement Council's asset renewal and maintenance program to ensure the safe and effective use of Council owned and managed community buildings, open space and other infrastructure</b>	<b>GMP&amp;I</b>	<b>All</b>	<b>In Progress</b>
Building renewal works have been completed on the Pavilion toilet upgrade and further works are scheduled for guttering/roofing works on Weerona Toilets, Citizens Park Rotunda, Pt Lonsdale Back Beach toilets, Library & Maritime Museum. Kerb & Channel renewal works have been completed on Point Lonsdale Rd between Loch St & Kirk Rd Drainage renewal works have been completed at Ocean Road/ Point Lonsdale Road & scheduled for King St (February 2019). Open space renewal works include upgrade of Ganes Reserve playground, to be done March/April 2019.			

<b>Produce an Implementation Plan for gun and search light emplacements and the well located in or near the Point Lonsdale Lighthouse Reserve</b>	<b>GMP&amp;I</b>	<b>All</b>	<b>In Progress</b>
Heritage Victoria funding has been received to refurbish the searchlight emplacement below the Point Lonsdale Lighthouse and works are scheduled for March – May 2019. Remedial works have been completed at the gun emplacement used as a lookout at Ocean View car park.			

# Strategic Objective 5:

## Maintain a cohesive, well governed, financially sustainable and independent Borough.

Portfolio: Governance & Performance

Portfolio holder: Cr Bob Merriman

2018/19 INITIATIVES	Responsibility	Quarter	Status
<b>Ensure that Councillor and Council officer behaviour complies with the respective Codes of Conduct</b>	GMOP&CS	All	In Progress
<p>All Councillors, upon taking the oath of office, made the formal declaration to abide by the Councillor Code of Conduct and signed the relevant documents, meeting the requirements of the Local Government Act.</p> <p>All Borough of Queenscliffe Council staff sign the Council Staff Code of Conduct as part of the formal induction program in their initial week of employment. The Employee Code of Conduct was approved by EMT on 8 March 2018 and this triggered an additional process for all staff to sign the Code of Conduct.</p> <p>Both codes of conduct provide clear policy guidelines to inform acceptable and non-acceptable behaviour.</p>			
<b>Ensure adherence to guidelines on prudent management of debt, cash and asset renewal</b>	GMOP&CS	All	In Progress
<p>Council continues to maintain prudence with respect to the management of debt, cash and asset renewal. Total interest-bearing loans and borrowings on the Balance Sheet is \$54,659 as at 31 December 2018. Council currently has just one loan, which is due to mature in 2021, although it is forecasting to undertake new borrowings of \$370,000 by 30 June 2019. New borrowings include \$150,000 for Queenscliff Sports and Recreation Precinct Variations (new loan budgeted in 2017/18 and deferred to 2018/19), \$42,123 for Simpson Street stormwater asset improvement Stage 1 and \$177,877 for King Street stormwater asset improvement Stage 1. The working capital ratio (liquidity) is 615.2% at 31 December 2018, which continues to be well above the prudential guideline of 150%. Cash balances remain high at the end of the second quarter, due to the level of operating and capital projects for which funds are carried forward from 2017/18 and held in cash reserves to match expenditure as it is incurred. Total cash and financial assets (investments with maturities &lt; 12 months) is \$5.61 million as at 31 December 2018, including \$1.875m held in discretionary reserves. Year-to-date capital expenditure is \$1.659 million of which \$703,000 relates to the renewal of Council's existing assets, \$532,000 is for the upgrade of existing assets and \$424,000 is with respect to the creation of new assets. Significant capital works expenditure in the first six months of the financial year includes: Queenscliff Sports and Recreation Precinct, Destination Queenscliffe, Pathway north of Bellarine Highway from Nelson Road to the school crossing, Upgrade of disabled toilet at the Pavilion and Council's annual asset renewal program for the renewal of its existing assets.</p>			
<b>Effectively manage public and organisational risk and meet all legislative requirements</b>	GMOP&CS	All	In Progress
<p>Council has progressively reviewed its risk management framework and advanced required changes to risk management related policies, procedures and processes. To ensure Council's Risk Management practices continue to operate within the framework provided by AS/NZS ISO 31000:2009 for risk management, relevant legislation and Council strategy, Council conducts an ongoing audit review of its risk management functions to ensure they are appropriately controlled, reviewed and monitored. The last audit of risk management was completed in November 2017 with the audit results reported to Council's Audit Committee in December 2017.</p> <p>A revised risk management policy was adopted by Council at the 13 December 2018 Ordinary Meeting of Council.</p>			
<b>Strengthen organisation development and workforce planning to more effectively meet community service expectations and statutory obligations</b>	GMOP&CS	All	In Progress
<p>The CEO formally endorsed the Queenscliffe Council's 'People Plan' on 20 October 2017. The implementation of the Council's 'People Plan' is well under way, with the following Prioritised Actions having progressed this quarter:</p> <p><b>Annual Training Calendar:</b> All training offerings both in-house and external have been consolidated into a single training calendar which is available to all staff to help them proactively plan and participate in relevant training</p>			

and professional development. The 2019 training calendar is currently being developed and will be released to staff in February. It is being informed by the Training Needs Analysis section of staff performance reviews, as well as feedback from our audit program. Other councils including COGG, Wyndham, Hobsons Bay and Brimbank are being met with to try and negotiate access to their internal L&D programs for our staff as a way to reduce costs and provide access to relevant development opportunities.

**Staff recognition:** The Executive Management Team and the Staff Consultative Committee have now reviewed the draft 'Thank-Q Staff Recognition Program and their final round of feedback has been incorporated. Initially, the program will encompass four recognition categories:

1. Service Recognition (*criteria: tenure*)
2. Performance Appraisal Achievement (*criteria: performance*)
3. Teamwork (*criteria: teamwork*)
4. Quarterly Celebration (*criteria: outcomes*)

Criteria 4 (Performance Appraisal Achievement) will be accompanied by a review of the annual performance appraisal process. One more category will be added once the organisation has completed a review and refresh of our Shared Values as follows:

5. People Plan Awards (*criteria: behaviours*)

The next step will be to present the final plan to EMT ahead of its release to and roll out across the organisation.

<b>Produce and forward the Council Plan, Strategic Resource Plan, Performance Statement and Annual Budget to the Minister for Local Government 28 days following Council adoption</b>	<b>GMOP&amp;CS</b>	<b>2, 3 &amp; 4</b>	<b>In Progress</b>
Councils are required under legislation to adopt their annual budgets by 30 June each year. As per budget timetable, Councillors and officers agreed to conduct the 2019/20 budget preparation through a series of five workshops that commenced in November 2018 and will conclude in March 2019. Council will consider a Draft Implementation Plan 2019/20, Draft Budget 2019/20, Draft Rating Strategy and Draft Long Term Financial Plan at its Ordinary Council Meeting on 24 April 2019. A presentation to the community will accompany the Council report on 24 April 2019, after which these four documents will be placed on exhibition and the community invited to make submissions. Council is on track to achieve adoption of these four documents at its Ordinary Council Meeting on 20 June 2019, after which the adopted documents will be forwarded to the Minister for Local Government (by 30 June 2019).			

<b>Complete an annual review of Council's Strategic Resource Plan and long term (10 year) financial plan as part of Council's annual Budget preparation process</b>	<b>GMOP&amp;CS</b>	<b>2, 3 &amp; 4</b>	<b>In Progress</b>
Council's 2019/20 budget preparation includes a review of the Strategic Resource Plan and Long Term Financial Plan, with a draft of each document to be reported to Council at its Ordinary Council Meeting on 24 April 2019, before being placed on public exhibition for comment. A presentation of each document will be provided to the community on 24 April 2019, with the public submission period to close on 24 May 2019. Submitters will be invited to present their submissions to Council on 30 May 2019. After considering submissions, Council plans to adopt these documents at its Ordinary Council Meeting on 20 June 2019. Council is on track to achieve this outcome.			

<b>Continue to administer the Fire Services Property Levy in accordance with State Government legislative requirements</b>	<b>GMOP&amp;CS</b>	<b>All</b>	<b>In Progress</b>
The 2018/19 Rate Notices were issued in the first quarter including the Fire Services Property Levy (FSPL). Council continues to meet the statutory timeframes imposed, with returns due to the State Revenue Office within 28 days following the end of the month in which an instalment was due, noting instalment due dates are 30 September, 30 November, 28 February and 31 May in each year. The most recent return completed was for the second instalment, with lodgement occurring on 17 December 2018. Victorian Government legislated FSPL rates were revised for the 2018/19 year, with the fixed rate increasing from \$107 to \$109 for residential properties and from \$216 to \$221 for commercial properties. The variable rate was significantly reduced for all properties, with the residential rate reduced from 12.2 to 5.8 cents per \$1,000 of Capital Improved Value (CIV), commercial properties reduced from 99.9 to 69.1 cents per \$1,000 of CIV and public benefit reduced from 12.6 to 5.8 cents per \$1,000 of CIV.			

<b>Continue to meet Council's extensive Crown land management obligations</b>	<b>GMP&amp;I</b>	<b>All</b>	<b>In Progress</b>
<p>Council's responsibility covers public land such as naturally vegetated foreshore, open space areas such as parks and reserves, and other areas where Council, as owner or manager, may have entered into a lease or licence. Council has management responsibility for 104 hectares of crown land, most of this is foreshore land and this represents nearly 10 percent of the total area of the Borough. Discussions undertaken with the State Government and the surf lifesaving club about a new format lease to cover both the Henry Street facility and the Ocean Road beach front outpost. DELWP require the new lease to be in a format based on new guidelines for surf clubs and have undertaken to provide a draft lease which Council can use to negotiate with the Surf Club.</p>			

<b>Implement Council's 'Community Information and Engagement' policy to improve public participation in Council's decision making processes</b>	<b>EOCE&amp;CS</b>	<b>All</b>	<b>In Progress</b>			
<p>Council has continued to implement its guidelines for community listening posts. Council has conducted 'Community Listening Posts' each month commencing January 2018 to increase opportunities for engagement and discussion with the community. The location of Listening Posts has alternated between Queenscliff and Point Lonsdale. Timing of the Listening Posts has also been varied from mid-morning to after 6pm to increase the opportunity for more people to attend. In the second quarter of the 2018/19 financial year, Listening Posts were conducted on 23 October at 6.30pm, 22 November at 2.00pm and 13 December at 11am.</p> <p>Council continued its commitment to engaging the community in its decision making processes. Council utilises the IAP2 best practice model and the associated levels and definitions in its Community Engagement Policy and practices. All Council Reports include this Community Engagement matrix to inform Council's decision making regarding the level and approach to community engagement related to Council plans and projects.</p>						
<b>CATEGORY</b>	<b>One</b>	<b>Two</b>	<b>Three</b>	<b>Four</b>	<b>Five</b>	<b>Six</b>
	One-off Issues	Changes to current practice	Area impacts	Service planning	Major plans	Major projects

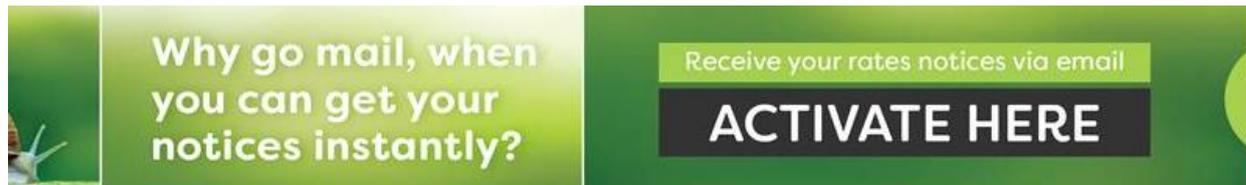
<b>Enhance the provision of community information on Council's key decisions and the progress of priority projects</b>	<b>EOCE&amp;CS</b>	<b>All</b>	<b>In Progress</b>
<p>On-line surveys and videos have been introduced to improve the way the community is provided with information and specifically to promote opportunities for people to 'have a say' about matters that are of importance to them. Recent engagement programs utilising this methodology include Destination Queenscliff, the Avenue Of Honour and the Customer Service Charter Review. In the second quarter, on-line and hard copy surveys are also planned for community consultation related to the draft Master Plan for the Point Lonsdale Lighthouse Reserve and the draft Footpath Strategy.</p> <p>Several Community Bulletins and updates have been produced regarding the Destination Queenscliff project. These have been widely distributed throughout the Borough via the rates newsletter mailout, electronically via email and hand-delivered to residents in 3225 on the City of Greater Geelong side of Fellows Road. These have also been uploaded to the Borough website.</p>			

<b>Establish reference groups on major community projects as determined by Council</b>	<b>EOCE&amp;CS</b>	<b>All</b>	<b>In Progress</b>
<p>At the beginning of financial year 2018/19 the following Community References Groups remain in place for the following projects:</p> <ul style="list-style-type: none"> <li>• Point Lonsdale Lighthouse Reserve Master Plan</li> <li>• Avenue of Honour Restoration Project</li> <li>• Queenscliff Sport and Recreation Project</li> </ul> <p>Further community reference groups may be established as determined by Council.</p>			

<b>Assess and report on community perceptions on Council's performance through the annual Local Government Community Satisfaction Survey</b>	<b>GMOP&amp;CS</b>	<b>4</b>	<b>Yet to commence</b>
<p>The 2019 Community Satisfaction Survey will be reported on in the fourth quarter of the financial year.</p>			

<b>Continue to improve Council's records management systems</b>	<b>GMOP&amp;CS</b>	<b>All</b>	<b>In Progress</b>
<p>The Borough is proceeding to develop a records management strategy, a retention and disposal program, formal and periodic records management training, KPIs related to records management and an archiving policy. In addition, all members of the Customer Service Team have undertaken training in Records Keeping through the Public Records Office of Victoria to comply with the recent Records Management Audit.</p>			

<b>Enhance on-line services available on Council's website</b>	<b>EOCE&amp;CS</b>	<b>All</b>	<b>In Progress</b>
<p>Council has online self-service for rate enquiries and payments. The digital campaign to receive rates online is ongoing and seek to improve communication and achieve efficiencies.</p>			



Ratepayers can click on the following link to access the eNotices registration page at:  
<https://queenscliffe.enotices.com.au/>

<b>Implement the Organisational Development &amp; Workforce Management Plan</b>	<b>GMOP&amp;CS</b>	<b>All</b>	<b>In Progress</b>
<p>The proposed Local Government Act will require each Council to develop a Workforce Plan. In brief, workforce planning is the process of translating the council's strategic and operational objectives and priorities into workforce requirements, then developing a range of Human Resource strategies to ensure the workforce composition matches those requirements. It involves considering the future council environment and identifying the expected future demand for workforce capacity and capability. Council's Workforce Plan is currently in planning and will be presented to EMT for consideration in Q4.</p>			

<b>Produce an I.T. Strategy focussed on provision of service to the community and on internal efficiencies</b>	<b>GMOP&amp;CS</b>	<b>All</b>	<b>In Progress</b>
<p>A preliminary workshop has been conducted to gather information on current systems and dependencies, with a formal strategy to be developed by the fourth quarter of the financial year.</p>			

# 2018/19 Capital Works Program

2018/19 INITIATIVES	Responsibility	Quarter	Status
<b>Continue construction of the Queenscliff Sports and Recreation Precinct project</b>	<b>GMP&amp;I</b>	<b>All</b>	<b>In Progress</b>
<p>Council approved appointment of a preferred civil contractor at a Special Meeting of Council on 12 October 2017, following completion of detailed design and tender process. Onsite works commenced in December 2017, with the civil works component of the project scheduled to be completed by the end of September 2018. Some unexpected delays have been experienced during the construction process which has caused a delay in completion of this project from its previous timeline. A contract was awarded for the construction of the Netball Game Day facility in June 2018 with completion scheduled for the end of September 2018. The Sport Precinct was official opened on 12 October 2018 by the Hon Lisa Neville State Member for Bellarine and the Hon Sarah Henderson Federal Member for Corangamite. Some minor works are still to be completed including the installation of a storage shed, playground AFL goal netting and additional tree planting. The balance of the Sport Precinct works is anticipated to be completed by March 2019.</p> <p>Planning work for the installation of underground electrical services within the caravan park and renewal of the caravan park toilets continues. Planning for the caravan park work is being undertaken with consideration to the Destination Queenscliffe project.</p>			
<b>Finalise the detailed design and commence construction of the 'Destination Queenscliff' project (this includes improvements to the Ocean View Car Park and a new kiosk / café; improvements to the southern end of Hesse Street and in the Fort Queenscliff surrounds as well as landscape improvements and accommodation in the Queenscliff Recreation Reserve)</b>	<b>GMP&amp;I</b>	<b>All</b>	<b>In Progress</b>
<p>At its November 2017 Ordinary meeting, Council appointed Hassell Architects to prepare the design for the Destination Queenscliff project. A Council workshop on proposed design was held in both March and April 2018, with a community consultation process held in May and June 2018. The results of the consultation process were presented at Council's July 2018 Ordinary meeting, at which Council endorsed the Concept Plan. In September the State Government announced its intent to re-direct its funding under the Regional Tourism Infrastructure Fund from the Destination Queenscliff project, and concerns were expressed about some elements of the Concept Plan by the community and the Federal Member for Corangamite. In response, Council has reconsidered the Concept Plan and decided that the Bull Ring should be retained and enhanced, the existing kiosk replaced with a new kiosk of a similar size and location, and that new camping style cabins would be installed at the Queenscliff Recreation Reserve rather than six purpose built eco-cabins. Council officers are now in discussions with Federal and State Government bureaucrats about project scheduling and statutory approval processes in anticipation of the redesign of the relevant elements of the project.</p>			
<b>Relocate the existing 5 cabins from Queenscliff Recreation Reserve to Golightly Park to enable the 'Destination Queenscliff' eco-cabins to be constructed</b>	<b>GMP&amp;I</b>	<b>All</b>	<b>Complete</b>
<p>This initiative has been superseded by changes to the Destination Queenscliff project.</p>			
<b>Finalise construction of a number of way finding interpretive signs that promote the history and heritage of and provide direction to key locations in Queenscliff and Point Lonsdale</b>	<b>GMP&amp;I</b>	<b>All</b>	<b>Yet to commence</b>
<p>Funding for this project has been included in the State Government Grant for Destination Queenscliff Stage 2. Project is currently on hold as a result of the State Government's decision to redirect this funding.</p>			

<b>*Seek funding from other levels of Government to implement the Queenscliffe Hub project</b>	<b>GMP&amp;I</b>	<b>All</b>	<b>In Progress</b>
<p>Council has lodged a number of funding applications to Federal and State Government funding programs and has requested a joint meeting of the various prospective funding providers to discuss potential funding commitments. To date Council has successfully applied for and received confirmation of \$450,000 from the State Government's Living Libraries Program. In addition, the State Government has announced \$1.2 Million grant towards the project from the Community Support Fund, and has confirmed the redirection of \$2.55 Million from the Destination Queenscliff project to the Hub project. Accordingly, with Council's \$100k commitment, total confirmed funding is \$4.3 Million.</p> <p>Council is now waiting on the outcome of a \$1.55 Million funding application from the Federal Government's Building Better Regions Fund.</p>			
<b>Complete implementation of the Point Lonsdale Lighthouse Reserve Master Plan (Stage 1)</b>	<b>GMP&amp;I</b>	<b>All</b>	<b>In Progress</b>
<p>The State Government announced funding 15 September 2017 for Stage 1 of this project. Council has established a project reference group from community representatives, to assist with detail planning. Following a tender process, TRACT Consulting was appointed in April 2018. TRACT presented a draft masterplan design to the project reference group in June 2018 and the concept supported by the reference group was presented to Council in August 2018. A community consultation process was conducted during November 2018 to gain feedback on the draft Landscape Master Plan. Council will formally consider adoption of the draft Master Plan at its January 2019 Ordinary Meeting, with a funding agreement milestone set at 31 January 2019.</p>			
<b>*Seek funding from other levels of Government to implement the Point Lonsdale Lighthouse Reserve Master Plan (Stage 2)</b>	<b>GMP&amp;I</b>	<b>All</b>	<b>Yet to commence</b>
<p>The submission will be progressed when the stage 1 construction is well advanced or nearing completion.</p>			
<b>Continue to implement improvements to the caravan Parks at the Queenscliff Recreation Reserve and Victoria Park</b>	<b>GMP&amp;I</b>	<b>All</b>	<b>In Progress</b>
<p>The draft Queenscliffe Council Managed Caravan Parks Masterplan was endorsed (with minor amendments) by Council at its Ordinary Meeting on 22 March 2018 for public consultation. The Masterplan was available for public consultation and feedback, including a survey and Open House events, in May 2018. Council received a significant level of community submissions and feedback, which was analysed by Council officers. The findings of the consultation were presented to Council on 23 August 2018. Council resolved to adopt the master plan with a number of amendments which were specified in the resolution.</p> <p>Council officers to commenced planning for implementation in October 2018.</p>			
<b>*Identify and pursue funding opportunities to implement the approved Master Plan for Royal Park and Golightly Caravan Parks in the Borough of Queenscliffe</b>	<b>GMOP&amp;CS</b>	<b>All</b>	<b>In Progress</b>
<p>Council officers will seek potential funding opportunities throughout 2018/19.</p>			
<b>Review the Hesse Street Revitalisation Plan and produce a Streetscape Plan that identifies opportunities to further enhance the amenity of the Queenscliff Main Street</b>	<b>GMP&amp;I</b>	<b>All</b>	<b>In Progress</b>
<p>Community engagement is continuing and will be completed at the end of January 2019. Results will then be used to engage a consultant to prepare a concept plan by June 2019.</p>			

<b>Continue to support Queenscliffe Maritime Museum and Queenscliff Music Festival in planning for the future shared use of the Fisherman's Cooperative building</b>	<b>GMP&amp;I</b>	<b>All</b>	<b>In Progress</b>
Council worked with the Queenscliffe Maritime Museum and Queenscliff Music Festival to assess the future use of the Fisherman's Cooperative Building. Both Council and the Queenscliff Music Festival allocated \$12.5K to the production of a Master Plan on future use of the building to meet the needs of both the Queenscliffe Maritime Museum and Queenscliff Music Festival. The Master Plan has resulted in a project costing being prepared by appointed architect, Baade Harbour. Meetings between the key stakeholders and architects in relation to the design have been held and an in-principle agreement has been reached on a floor plan design. A funding application to the State Government to advance the concept designs including through community engagement was successful. This piece of work is being managed by the Queenscliff Music Festival as the funded agency, with Council providing advice and support as needed.			
<b>Produce a Master Plan for Queenscliffe Park (former High School site) that provides a safe and friendly activity space for children and families</b>	<b>GMP&amp;I</b>	<b>All</b>	<b>In Progress</b>
The project is currently on hold pending the outcome of the mid-year budget review.			
<b>Prepare a plan for Princess Park toilet improvements</b>	<b>GMP&amp;I</b>	<b>All</b>	<b>In Progress</b>
Initial planning for scope of works undertaken and consultation with adjoining lessee scheduled for early 2019.			
<b>Complete a Pathways Strategy for Queenscliff and Point Lonsdale</b>	<b>GMP&amp;I</b>	<b>1, 2</b>	<b>In Progress</b>
The project is currently on hold pending the outcome of the mid-year budget review.			
<b>Work with the Community Environment Alliance to identify opportunities to enhance alternative power supplies to the Borough of Queenscliffe</b>	<b>GMP&amp;I</b>	<b>1, 2</b>	<b>Yet to commence</b>
Yet to commence.			
<b>Seek funding opportunities to respond to the emerging impacts of climate change and sea level rise</b>	<b>GMP&amp;I</b>	<b>All</b>	<b>In Progress</b>
The City of Greater Geelong and the Borough of Queenscliffe have submitted a proposal to the State Government identifying priorities for future funding related to climate change and sea level rise. It is understood that the State Government may announce new funding for climate change projects in 2019.			
<b>Provide financial support to the Point Lonsdale Tennis Club to upgrade the court lighting</b>	<b>GMP&amp;I</b>	<b>All</b>	<b>In Progress</b>
Council has committed \$30,000 to assist the club with facility improvements. Council also submitted an application to the State Government's Community Support Infrastructure Minor Facilities program for \$250,000. The application was prepared with significant assistance from the Tennis Club. The State Government has announced this application was successful with funding to become available in the new financial year.			
<b>Provide financial support to construct new decking at the Queenscliffe Neighbourhood House</b>	<b>GMP&amp;I</b>	<b>1, 2</b>	<b>In Progress</b>
Marine & Coastal Act consent received. Quotes for works being called February 2019.			
<b>Upgrade the storm water infrastructure in Simpson Street, Point Lonsdale</b>	<b>GMP&amp;I</b>	<b>2,3</b>	<b>In Progress</b>
Consultant brief for detailed design being called in February with works planned in May 2019.			

<b>Upgrade the storm water infrastructure in King Street, Queenscliff</b>	<b>GMP&amp;I</b>	<b>1, 2</b>	<b>In Progress</b>
Contractor appointed and works to commence February 2019.			
<b>Complete construction of a new roundabout at the corner of Point Lonsdale and Ocean Roads in Point Lonsdale</b>	<b>GMP&amp;I</b>	<b>1, 2</b>	<b>In Progress</b>
Works completed in November 2019.			
<b>Improve car parking and drainage in Stokes Street, Queenscliff, adjacent to the Uniting Church</b>	<b>GMP&amp;I</b>	<b>2</b>	<b>In Progress</b>
Works are scheduled for March 2019.			
<b>Upgrade the footpath and nature strip in Harbour Street in Queenscliff</b>	<b>GMP&amp;I</b>	<b>3, 4</b>	<b>In Progress</b>
Works will be scheduled once the Fishermans Wharf development works commence which is expected early 2019.			
<b>Construct a new pathway on the north side of Bellarine Hwy to complete the path from Nelson Road to Point Lonsdale Primary School</b>	<b>GMP&amp;I</b>	<b>3</b>	<b>Completed</b>
Works completed in November 2019.			
<b>Continue to implement the recommendations of Council's Tourism Directional Signage Project</b>	<b>GMP&amp;I</b>	<b>All</b>	<b>In Progress</b>
Council will implement the high priority recommendations in April 2019.			
<b>Work with the Rotary Club of Queenscliffe to pilot the construction of outdoor gym equipment in parks</b>	<b>GMP&amp;I</b>	<b>Timeframe funding dependent</b>	<b>In Progress</b>
Council worked with the Rotary Club to prepare a submission under the State Government's Community Support Infrastructure Minor Facilities program and the Pick My Project program. The Pick My Project application was successful following an online voting process by the community. Council staff are now actively working with the Rotary Club on project implementation noting that funds will not be allocated by the State Government until the 2019/20 financial year.			
<b>Extend the Christmas decorations to the northern end of Hesse Street, Queenscliff</b>	<b>GMP&amp;I</b>	<b>1, 2</b>	<b>Complete</b>
Council worked with manufacturers and installers of Christmas decorations and identified 10 existing poles suitable for pole topper decorations to enhance the northern end of Hesse St. Solar powered fairy lights were also installed in 8 poles in Queenscliff and 6 poles in Point Lonsdale.			

**[\*Important Note:** A number of priority capital works projects identified (\*) in 2018/19 are dependent on Council securing funding from other tiers of Government.]