



Corporation owner – Appointment of voting representative

Local Government Act 1989, Section 16(2)

Name of Council: **Borough of Queenscliffe**

See reverse side for instructions

Property details

Address of rateable property:

.....Postcode:

Corporation

Name of Corporation

ACN

Registered Address

.....Postcode

Corporation declaration

I declare that:

- I am authorised to make this application on behalf of the corporation, and
- The corporation is an owner of the rateable property described on this form, and
- The person named below is a company secretary or director of the corporation and is to be appointed to be the voting representative of the corporation.

I revoke the previous appointment of as the voting representative for the corporation. *(Insert name of previous appointee, if any)*

Signed Date.....

Details of person signing on behalf of the corporation

Name Position held in corporation.....

Details of person to be appointed

Surname Given names

Date of Birth

Residential Address

..... Postcode

Postal Address (if different)

..... Postcode

Declaration by person being appointed

I declare that

- I consent to my appointment as the voting representative of the above named corporation, and
- I am not otherwise entitled to be enrolled to vote in this municipality.

Signed Date.....

Instructions

This form may be used by a corporation that is an owner of rateable property in the council area to appoint a person to be the corporation's voting representative for council elections.

Please ensure all sections of the form are completed and signed, where required, to ensure the application can be properly considered.

Additional Notes:

If the corporation is a joint owner of the rateable property with other persons or corporations, and other owners are already enrolled, this form may not be sufficient to enrol the corporation's representative. (Please consult the Council).

If the occupiers are enrolled to vote for the rateable property, the corporation might not be entitled to appoint a voting representative. (Please consult the Council).

No more than two owners, or two occupiers, may be enrolled for a single rateable property.

The person appointed by the corporation:

- must be a company secretary or director of the corporation.
- must be at least 18 years of age by the election day,
- must not be otherwise entitled to be enrolled to vote in the municipality as a resident, property owner, property occupier or representative of another corporation.

For this application to be effective it must be received by the Council no later than 4.00 p.m. on the entitlement day.

<u>Council address for lodgement</u>	<u>Entitlement day</u>
<p>Borough of Queenscliffe PO Box 93 QUEENSCLIFF VIC 3225</p> <p><i>Signed and scanned documents can be emailed to – info@queenscliffe.vic.gov.au</i></p>	<p>4.00pm</p> <p>Friday, 26 August 2016</p>

Privacy Statement: Information provided on this form is collected for the purposes of compiling municipal voters' rolls and will be used to conduct council elections. Voters' rolls are only available for purposes connected with a council election or to enable the council to communicate with constituents in regard to council functions or for a public interest purpose approved by the Privacy Commissioner. Voters' rolls will not include dates of birth. Failure to provide requested information may mean that a person cannot be enrolled or vote in council elections. A person may access their personal information, held in the council's enrolment records, by making a request in writing to the Chief Executive Officer of the Council.