**NOMINATION FORM – Community Event**

**Details of the Event being nominated:**

Name of event:………………………………………………………………………………………………………………………………………………..

Date of event: …………………………………………………………………………………………………………………………………………….

Location of event: ………………………………………………….…………………………………………………………………….……………

Key contact:……………………………………………………………………………………………………………………………………………………

Telephone (home): ………….………………………………… Telephone (mobile): …….……….……….…………….…………

Email: ………………………………………………………………………………………………………………………………………….…………………

**Details of the *person submitting* the nomination:**

Mr / Mrs / Miss / Ms: ……………………………………………………………………………………………………………………………...

Address: …………………………………………………………………………………………………………………………………………………….

Telephone (home): ………………..….… Telephone (mobile): ……..………………………..…….……………..

Email: ………………………………………………………………………………………………………………………………………………………..

Signature: …………………………………………………….......................................................................................................

**Is the event organiser aware of the nomination: Yes / No (please circle)**

Please provide responses to the following:

1. Please describe why this event is considered an ***outstanding*** event
2. Please identify the purpose of the event and how the event achieved its desired outcomes
3. Please describe how the event has had a positive impact on the Borough of Queenscliffe community
4. Please outline the level of community participation in the event
5. Please describe the level of volunteer activity

**You may attach supporting material such as certificates, awards, newspaper clippings, etc.**

**Please return this completed form by 4:00pm on Sunday 20 March 2022 to:**

Borough of Queenscliffe

Community Service Awards

50 Learmonth Street (PO Box 93) Queenscliff VIC 3225  
or email to [info@queenscliffe.vic.gov.au](mailto:info@queenscliffe.vic.gov.au) with “Community Service Awards” in the subject line.

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