

# 2023 Community Service Awards nomination form



## Award type

What award are you nominating for? (Select 1 option) Required

**Citizen of the Year** is an open-age award with a maximum of two winners. **Community Group of the Year** is open to community groups/organisations, event organisers, and schools.

- Citizen of the Year
- Community Group of the Year

## Nominee details

Please input the details of your nominee in the fields below. If you don't know certain details, you can leave them blank.

Answer this question if you selected 'Citizen of the Year' in *Award type* > *What award are you nominating for?*

Name of citizen: Required

Skip this question if you selected 'Community Group of the Year' in *Award type* > *What award are you nominating for?*

Is your nominee over 18 years old? (Select 1 option) Required

- Yes
- No

Answer this question if you:

- selected 'Citizen of the Year' in *Award type* > *What award are you nominating for?*
- and selected 'No' in *Nominee details* > *Is your nominee over 18 years old?*

Name of parent/carer:

Answer this question if you selected 'Community Group of the Year' in *Award type* > *What award are you nominating for?*

**Name of community group:** Required

Answer this question if you selected 'Community Group of the Year' in *Award type* > *What award are you nominating for?*

**Key contact:**

**Postcode:**

**Mobile number:**

**Email address:**

**Does the nominee know you have nominated them for an award? (Select 1 option)** Required

- Yes
- No

Answer this question if you selected 'No' in *Nominee details* > *Is your nominee over 18 years old?*

**Is the parent/carer aware of the nomination? (Select 1 option)** Required

- Yes
  - No
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## Nominator details

Please input the details of the person completing the nomination (a.k.a. you) in the fields below.

Name of nominator: Required

Postcode: Required

Mobile number: Required

Email address: Required

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## Nomination

Answer this question if you selected 'Citizen of the Year' in *Award type* > *What award are you nominating for?*

**Please identify how the individual has demonstrated an outstanding contribution to the Borough of Queenscliffe community:** Required

Your answer should be a minimum of 100 words and a maximum of 500 words.

Answer this question if you selected 'Citizen of the Year' in *Award type* > *What award are you nominating for?*

**Please provide detail of how the individual has demonstrated this contribution during the year, and/or how they have given outstanding service to the Borough of Queenscliffe community over a number of years:** Required

Your answer should be a minimum of 100 words and a maximum of 500 words.

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Answer this question if you selected 'Community Group of the Year' in *Award type* > *What award are you nominating for?*

**Please identify how the group has made an outstanding contribution to the Borough of Queenscliffe community during the year:** Required

Your answer should be a minimum of 100 words and a maximum of 500 words.

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**You may attach supporting material such as certificates, awards, newspaper clippings, etc. below:**



Please attach all files to the end of this form before submitting it.

## Affirmation

**By checking the boxes below, I understand: (Select 1 or more options)**

- This nomination will be made public Required
- The presentation will be made during National Volunteers Week from 15–21 May 2023 Required
- Nominees and nominators will be notified and invited to attend Required

**Signature:**

**Privacy note:** Council collects personal information to fulfil its statutory obligations, and to ensure that it can provide services to you. In some instances Council cannot provide some of its services unless you provide us with necessary information. Council will only use personal information for the purposes for which it was collected. Council staff are happy to discuss your privacy queries, however if you require further assistance you should contact our Privacy Officer on (03) 5258 1377.

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*End of form*

*Don't forget to attach all files before submitting this form*