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# Introduction

Thank you for choosing the Borough of Queenscliffe as your new home – you've made a great choice!

To help you become a part of our local community, we've created a guide that highlights the many services, facilities and features available in the Borough.

As the smallest local government area in the state, and Australia's last remaining borough, Queenscliffe boasts a rich and fascinating history. Originally occupied by the Wadawurrung people, who lived in harmony with the land and the waterways of this area for tens of thousands of years before white settlement, the Borough of Queenscliffe was formalized in May 1863 and has remained in existence since that time.

Comprised of two townships, Queenscliff and Point Lonsdale – as well as Swan Island, which houses a defence training facility – the Borough has a permanent population of around 3,000 people, which swells to approximately 17,000 in the summer months as tourists and holiday home owners arrive.

The community take advantage of well-planned streetscapes and infrastructure, including local schools, sports clubs, community and health care services, as well as a range of quality retail providers.

There are numerous opportunities for employment in the local area, including retail, tourism and hospitality, and professional services such as medical, accounting, legal and real estate, which make up the highest proportion of occupations.

Commerce and recreation have coexisted in Queenscliffe from the very early days and, while it is by no means the only industry, tourism is an integral part of the local economy. The area's transient population of holiday-makers has helped shape the culture of Queenscliff and Point Lonsdale, with generations of 'semi-permanents' returning regularly.

The Borough is also conveniently located near the regional centre of Geelong – a half-hour drive west – and the state's capital, Melbourne, is about 1 hour 40 minutes' drive in good traffic. A trip on the Queenscliff to Sorrento ferry is also not to be missed.

Situated upon stunning coastlines, fantastic beaches and the infamous 'Rip', the Borough is a true gem for those who crave a relaxing lifestyle by the sea.

Welcome to the Borough of Queenscliffe!

The safest anchorage or seafarers

# Mayoral Welcome



# Mayoral Welcome

### Dear New Resident.

On behalf of Council and the community I would like to welcome you and your family to the Borough of Queenscliffe.

This Residents Kit aims to help you settle in to your new home quickly and easily, and gives you information on Council services and how to obtain more information if needed.

Our Customer Service team is available to assist you with any queries about Council and our services. Please do not hesitate to contact them on (03) 5258 1377.

I also encourage you to keep abreast of issues and activities in the Borough by regularly checking our website at www.queenscliffe.vic.gov.au. Information on the site includes Council business, any changes to regular services, waste and recycling collection, sustainable living tips, local business listings and upcoming events.

The Queenscliffe Visitor Information Centre, in Hesse Street, Queenscliff, will also be a great resource for you. The fantastic team of volunteers and staff have a wealth of knowledge of great places to explore and things to do as you get to know the local area.

I'm sure you'll agree that our unique heritage and coastal environment makes the area a classic location for residents and visitors. The Borough of Queenscliffe had a permanent resident population of 2,853 in 2016. This does not include the significant number of temporary residents who own property and holiday or live part-time in the Borough (approx. 53.0% of assessments are absentee ratepayers).

The Borough is home to an extensive list of community organisations. Our community is vibrant and very active in civic activities. All information regarding our wonderful community organisations can be found on Council's online Community Directory. I would encourage you to make contact with any organisations that sound interesting to you to find out more information. Actively being a part of a community organisation in the Borough is a very rewarding experience and the fastest way to meet new people.

Once again, welcome to the Borough and I hope you enjoy our vibrant community life. Yours sincerely,

Cr Ross Ebbels, Mayor

# **Council Contacts**

### **Mr Martin Gill**

Chief Executive Officer

### Johann Rajaratnam

General Manager, Planning and Infrastructure

## **Phillip Carruthers**

General Manager, Organisational Performance and Community Services

#### Dinah O'Brien

Senior Planner

### Stuart Hansen

Projects and Contracts Engineer

### **Graeme Giddings**

Municipal Building Surveyor

#### James McDonald

Environmental Health Officer

### **Steve Nelson**

Law Enforcement Officer

#### **Leanne Stein**

Arts Officer

#### Lisa Schorback

Community Services Coordinator

## **Shannon Maloney**

Economic and Community Development Program Leader

## Carly Douglas

**Events Officer** 

## **Fiona Kerney**

Rates Coordinator

# **Council Offices**

### **Borough of Queenscliffe**

50 Learmonth Street (PO Box 93) **QUEENSCLIFF VIC 3225** 

Phone 03 5258 1377

Email info@queenscliffe.vic.gov.au Website queenscliffe.vic.gov.au



# Councillors of the Borough of Queenscliffe





## **Cr Ross Ebbels**

Cr Ross Ebbels has a long and varied involvement with the local community as the former co-owner (with his wife) of two local businesses, Athelstane House and McKenzie Ebbels Food Store. He has also served as inaugural Chair and board member of Queenscliff Music Festival, and represented the Bellarine Peninsula for 14 years on the Geelong Otway Tourism Board, including six years as Chair.

The father of two daughters, both former Queenscliff Kindergarten and Queenscliff Primary School students, he has previously served on the school council, including two years as President.

#### **Portfolio**

Local Economy

### **Delegate**

Municipal Association of Victoria
Tourism Greater Geelong & the Bellarine
Rural Councils Victoria
G21 Regional Alliance Board
G21 Economic Pillar

### **Reference Groups**

Audit and Risk Committee
CEO Performance Review Committee

#### **Contact**

Phone 0427 448 160 Email ross.ebbels@queenscliffe.vic.gov.au



# Cr Donnie Grigau

Cr Grigau is a local hands-on business owner with strong ties to the arts & sporting community.

After a 20-plus year career in the fashion and consumer retail sector as a product developer, Cr Grigau and his husband decided to move from Melbourne to make a lifestyle change. The choice between the high country and coastal lifestyle was made when a business in Hesse Street, Queenscliff was available.

#### **Portfolio**

Community Wellbeing

# Delegation to Council Committees and Reference Groups

Bellarine Community Safety Group G21 Health & Wellbeing Pillar G21 Sport & Recreation Pillar

### **Reference Groups**

Community Grants Advisory Reference Group

### **Contact**

Phone 0437 842 380 Email donnie.grigau@queenscliffe.vic.gov.au

# Councillors of the Borough of Queenscliffe



### Cr Michael Grout

Cr Grout is a local resident actively involved in the local community, particularly through his association with the Queenscliffe Economic Development Advisory Committee, Point Lonsdale Civic Association, Swan Bay Environment Association, Bellarine Community Health Eric Tolliday Units Reference Group and various roles in Queenscliff Primary School, Sea Scouts and sporting clubs.

Cr Grout holds a degree in Civil Engineering, is a Training professional with twenty five years experience in training and business improvement, he is qualified and experienced in skill development, problem solving, change and improvement, safety performance and project management, using methods from one-on-one coaching to group facilitation. Cr Grout was recognised at Orica with manufacturing training awards in 2000 and at Australian Vinyls with a Victorian training award in 2006.

#### **Portfolio**

Planning and Heritage

### Delegate

Geelong Queenscliffe Coastal Adaption Planning Project G21 Planning Pillar G21 Transport Pillar

### Reference Groups

Community Grants Advisory Reference Group

### **Contact**

Phone 0437 118 037

Email michael.grout@queenscliffe.vic.gov.au



### **Cr Fleur Hewitt**

Cr Fleur Hewitt lives with her family in Queenscliff and attends the Queenscliff & Point Lonsdale Playgroup and the Wild Arts Forest School in Point Lonsdale with her two young girls.

Cr Hewitt holds a Bachelor of Arts and Bachelor of Laws (with Honours), and is an experienced lawyer, having worked for large national and international law firms and now as a Legal Manager for a multinational healthcare company. Her expertise is in all areas of real estate, including major transactions, leasing and construction, and she has a keen interest in planning and environmental issues.

#### **Portfolio**

**Environmental Sustainability** 

### Delegate

Barwon South West Local Government Waste Forum G21 Environment Pillar

### Reference Groups

Australia Day Awards Reference Group

### **Contact**

Phone 0437 860 520 Email fleur.hewitt@queenscliffe.vic.gov.au



## Cr Susan Salter

Cr Susan Salter has lived in Queenscliff for nearly 30 years and has been actively involved in various community organisations and groups. She served as President of the Queenscliff Neighbourhood House for 10 years.

Professionally, Cr Salter taught maths at Bellarine Secondary College (Drysdale Campus) before retiring from paid work. Many community members first met her through her various roles at the college.

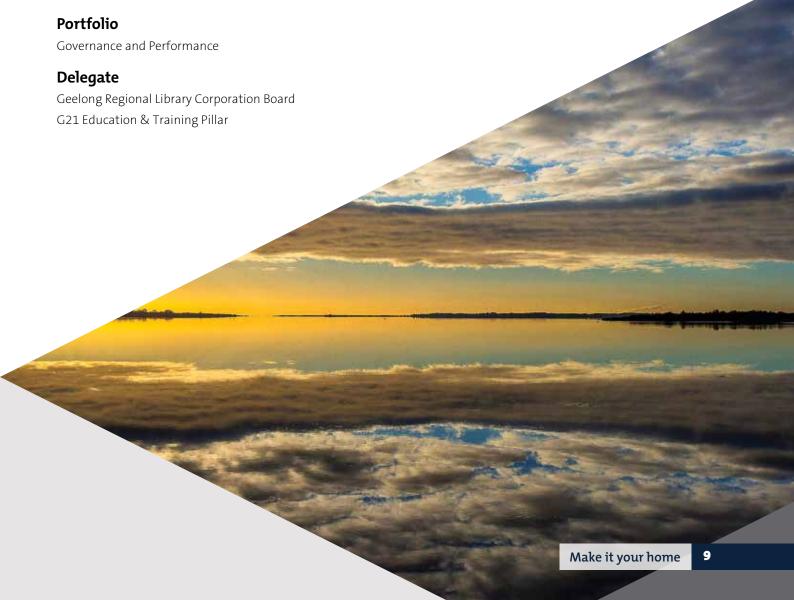
Cr Salter has a particular interest in trees, especially historical and native, and has extensive experience in creating public gardens and managing public open spaces.

# **Reference Groups**

Audit and Risk Committee
CEO Performance Review Committee
Australia Day Awards Reference Group
Memorials & Plaques Reference Group

### **Contact**

Phone 0428 398 966 Email susan.salter@queenscliffe.vic.gov.au



# Arts, Culture and Volunteers

Council recognises the important role of culture and the arts in providing opportunities for communities to express, develop and celebrate their sense of identity and place.

The Borough Arts Officer supports cultural and arts activities within the Borough, and focuses on increasing the opportunities for participation at a local level.

Through the establishment of an arts register, we promote the talents of our local community. Through the Grants Program, we aim to strengthen the arts and

cultural infrastructure of our community and to further enhance the artistic and cultural profile of the Borough.

To learn more about Culture and Arts activities within the Borough, please contact the Arts Officer by phoning 03 5258 1377 or by email at info@queenscliffe.vic.gov.au

# **Arts Trail**

The Arts Trail is a series of information boards highlighting the works of celebrated artists and photographers who have visited the region and captured the local landscape.

The original copies of many of these works are housed in collections at the National Gallery of Victoria, National Library of Australia in Canberra, Geelong Gallery, Queenscliffe Historical Museum and private collections.

The boards are strategically dotted around Queenscliff and Point Lonsdale, predominantly in parks and beachfront areas, affording fabulous views of Port Phillip Bay, The Rip. Point Nepean and Bass Strait.

Pick up the brochure from the Queenscliffe Visitor Information Centre and discover the Arts Trail today.



# Citizenship Ceremonies

Citizenship ceremonies can be arranged individually or for groups of people. Group ceremonies are usually conducted as part of the Australia Day celebrations.

Individual ceremonies are conducted at the Council Offices. Please contact the office for further discussion on 03 5258 1377.

# **Community Event Boards**

Community noticeboards are located in the heart of the shopping strip in Point Lonsdale Road, in Field Park next to the Queenscliff Library and at the Gasworks Skate Park, Point Lonsdale.

The noticeboards are open to anyone wanting to publicise events or activities and post information of interest to the community.

Please see the staff at the Visitor Information Centre for the noticeboard in Field Park, and Council Office staff for the noticeboard in Gasworks Skate Park.

Guidelines describing the type of information that can be posted can be found on the noticeboards. However, community noticeboards are not to be used for business or other commercial advertising, to advertise the private sale of goods or services, or to advertise 'garage' sales.

# **Australia Day Celebrations**

Australia Day is an annual community event and celebrations are a blend of ceremony and family fun and entertainment.



# Heritage Advisory Service

The Queenscliff Heritage Advisory Service is a partnership between State and Local Government and is funded jointly by the Borough of Queenscliffe and Heritage Victoria.

The Heritage Advisor is an architect experienced in building conservation with detailed knowledge of buildings in the Borough. Advice is provided to the Council on proposals affecting the heritage precincts and buildings listed in the Queenscliffe Planning Scheme.

The Heritage Advisor is available to consult with building owners, prospective purchasers, builders and designers. A more detailed brochure is available from the Council Offices.

# **Markets**

# QUEENSCLIFFE COMMUNITY MARKET

PO Box 100, Queenscliff 3225 Phone 0408 340 932

Last Sunday of the month: September to May – located at Lower Princess Park, Queenscliff

# POINT LONSDALE MARKET \_\_\_\_\_

PO Box 42, Point Lonsdale 3225 **Phone** 0417 037 970

Market held on the second Sunday of the month all year – located at Point Lonsdale Primary School Hall, Bowen Road, Point Lonsdale.

# Community Newspapers \_

## THE RIP

Monthly community newspaper.

Print deadline is the last Thursday of the month.

Phone 03 5258 4131 Website therip.com.au

# **QUEENSCLIFFE HERALD** \_\_\_

Monthly community newspaper.

Print deadline is the last Friday of the Month.

Community groups are welcome to promote their events.

Phone 03 5258 4828 Website queenscliffeherald.com.au

# Museums \_\_\_\_

Queenscliff has three museums that can provide an insight into the fascinating history of this area.

# **QUEENSCLIFFE MARITIME MUSEUM**

2 Wharf Street, Queenscliff

Phone 03 5258 3440 Website maritimequeenscliffe.org.au

# QUEENSCLIFFE HISTORICAL MUSEUM INC.

18 Hesse Street, Queenscliff (temporary location)

**Phone** 03 5258 2511 **Website** historyofqueenscliffe.com

# FORT QUEENSCLIFF MUSEUM

1 King Street, Queenscliff

Phone 03 5258 1488
Website fortqueenscliff.com.au

# **Events + Activities**

From sports carnivals to music festivals, there's always something happening in the Borough of Queenscliffe.

One of the highlights is the **Queenscliff Music Festival**, held annually in November and featuring some of the top contemporary performers from Australia and overseas.

Other event highlights include:

- » Queenscliff180 Family Swim in January
- » Queenscliff Rod Run in February
- » Queenscliffe Literary Festival throughout May
- » Low Light Festival throughout May and June
- » Thomas the Tank Engine days quarterly at the Bellarine Railway





# **Child and Family Services**

A range of children's services and facilities are available within the Borough of Queenscliffe, including maternal and child health, playgroups, kindergarten, primary schools, playgrounds and more.

## CHILD CARE

# Lonsdale House Childcare

Lonsdale House Childcare is the Borough's first and only childcare centre. With a focus on the holistic development of each child, it is committed to providing a creative, stimulating and nurturing environment for children to thrive.

2 Old Geelong Road, Point Lonsdale **Phone** 03 5258 4231 **Website** woodlandslonsdale.com

## KINDERGARTEN

# Queenscliff Kindergarten

Queenscliff Kindergarten is an independent, not-forprofit sessional kindergarten with a local volunteer management committee. It is dedicated to providing a quality educational experience in a fun, vibrant and inclusive environment within its three- and five-year-old play-based kindergarten program.

10 Stevens Street, Queenscliff

Phone 03 5258 1342

Website queenscliffkindergarten.org.au



## PRIMARY SCHOOLS

# **Point Lonsdale Primary School**

Point Lonsdale Primary School is renowned for its ability to implement strategies that result in an engaging and innovative curriculum. The school offers specialist programs in Indonesian, visual arts and physical education in addition to reading recovery and support programs for students with additional needs. The school operates both before- and after-school care programs.

22 Bowen Road, Point Lonsdale **Phone** 03 5258 1501 **Website** pointlonsdaleps.vic.edu.au

# **Queenscliff Primary School**

Queenscliff Primary School is committed to developing resilient, life long learners who fulfil their potential in a caring and nurturing environment.

Many out of town families choose to enrol their children in the school to access the small school environment and small class sizes. The school is maintained as a centre for the community, and aims to maximise its image as a school with concern for the welfare of children, and for its community and environment.

20 Stevens Street, Queenscliff

Phone 03 5258 1696

Website queenscliffps.vic.edu.au

# **St Aloysius Catholic Primary School**

St Aloysius School, nestled between Swan Bay and The Rip, offers a comprehensive Catholic education for the children and families of Queenscliff, Point Lonsdale and surrounding districts.

Established in 1902, St Aloysius has a proud history of involvement and presence in the local community.

Enthusiastic staff, well maintained and resourced classrooms, small class numbers and a supportive parent community make it an ideal place for those who value these as important in beginning and developing education for their children.

34 Stevens Street, Queenscliff **Phone** 03 5258 1736

**Website** saqueenscliff.catholic.edu.au

## SECONDARY SCHOOLS \_\_\_\_

While there are no secondary schools in the Borough of Queenscliffe, there are three schools located nearby on the Bellarine Peninsula. For a full list of schools, visit education.vic.gov.au

# Bellarine Secondary College

Approximately 1200 students are enrolled at the college, which offers a rich and broad curriculum across all year levels, including an accredited Select Entry Accelerated Learning (SEAL) program.

Yrs 7–8: 70 Shell Road, Ocean Grove
Yrs 9–12: 43-71 Peninsula Drive, Drysdale
Phone 03 5251 9000 | Website bellarinesc.vic.edu.au

# Saint Ignatius College Geelong

27 Peninsula Drive, Drysdale **Phone** 03 5251 1136 | **Website** ignatius.vic.edu.au

# Christian College Geelong

Christian College's Bellarine campus caters for students Prep to Year 4 in junior school and Years 5 to 9 in middle school.

40 Collins Street, Drysdale

Phone 03 5253 2998

Website christiancollege.vic.edu.au

## HIGHER EDUCATION \_\_\_\_

# **Deakin University**

**Geelong Waurn Ponds Campus** 

75 Pigdons Road, Waurn Ponds

### **Geelong Waterfront Campus**

1 Gheringhap Street, Geelong

Phone 03 5227 1100 | Website deakin.edu.au

### The Gordon Institute of TAFE

The Gordon offers a wide range of specialist courses and innovative customised training in an effective partnership with regional business and industry.

2 Fenwick Street, Geelong Phone 1300 974 523 **Website** thegordon.edu.au

# PLAYGROUNDS

A number of playgrounds are located throughout the Borough of Queenscliffe. Please visit Council's website for an interactive map.

# Aged Care and Disability Services

# Aged Care Services.

Our aged care service provides a range of support to assist residents who meet the criteria for the Commonwealth Home Support Programme.

Residents over 65 years of age or Aboriginal and Torres Strait Islanders over 50 years of age wanting to access services for the first time need to call My Aged Care on 1800 220 422 to arrange an assessment.

If you require general aged care information, visit Council's website or call 03 5258 1377.

# IN-HOME CARE \_

A trained home carer can assist you with:

- » Cleaning / washing / ironing
- » Paying bills / banking
- » Appointments
- » Shopping
- » Meal preparation / social support
- » Limited transport and errands
- » Personal care / medication supervision / monitoring
- » In-home respite

# HOME MAINTENANCE

- » Lawn mowing
- » Basic home maintenance and modifications

# ADDITIONAL SERVICES

- » Community care packages
- » Hospital in the Home
- » Hospital to Home

# Disabled Persons Parking \_\_\_

The purpose of the state-wide Disabled Persons Parking Scheme is to provide people with significant ambulatory or intellectual disabilities with equal opportunity to access facilities and services throughout the state.

Permits issued under this Scheme are also recognised in other states under reciprocal arrangements.

The Scheme is administered by individual municipalities in accordance with the guidelines in the Disabled Persons Parking Scheme Code, to ensure consistent administrative practices and eligibility criteria.

To apply for a Disabled Parking Permit, visit VicRoads' Accessible Parking Permits website. The site will determine which permit you are eligible for during the application process.

Website accessibleparking.vic.gov.au/permits

# **Animals**

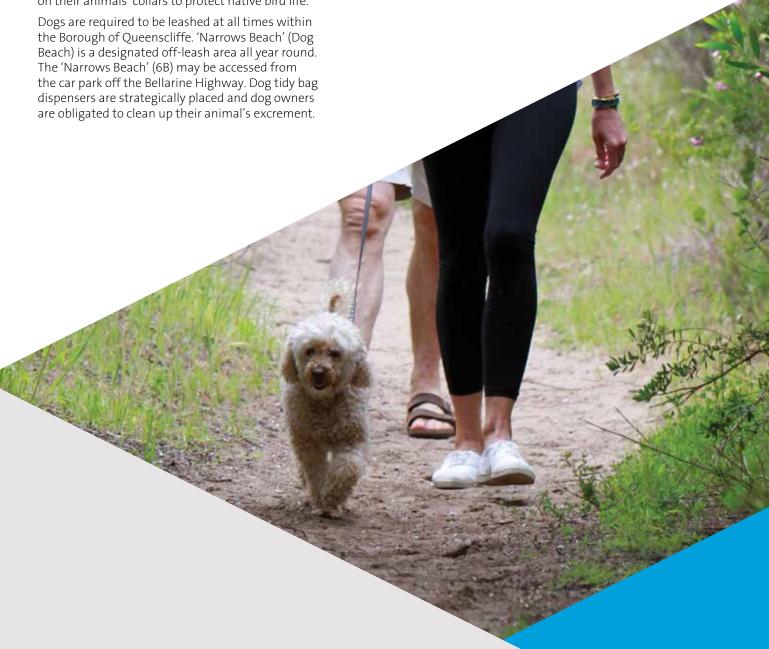
Animals are managed according to the *Domestic Animals Act* 1994 and Council's Domestic Animal Management Plan.

All dogs and cats over the age of 3 months must be registered and micro-chipped with the Council and must wear their identification tags at all times whilst outside the owners premises.

Cats must be securely confined to their owner's premises between 8.00 pm (EST) or 9.00 pm (DST) and 6.00 am daily. Unrestrained cats are also prohibited in public areas. Cat owners are encouraged to place bells on their animals' collars to protect native bird life.

A permit is required to keep more than two (2) domestic dogs or cats. A local law permit is required to keep poultry and any other animal not listed in the Council's Local Law.

In the event of a lost pet or to report any other animal-related matter, Council's Animal Control Officer may be contacted on 03 5258 1377.



# **Health Services**

# BELLARINE COMMUNITY HEALTH INC.

2 – 16 Nelson Road, Point Lonsdale 3225 | **Phone** 03 5258 0888

### **Services Provided**

- » Dental services
- » Footcare nurse
- » Health education
- » Massage
- » Midwife service
- » Occupational therapy
- » Optometry and audiometry
- » Palliative care
- » Physiotherapy
- » Podiatry
- » Psychologist
- » Social worker
- » Speech pathology
- » Welfare advice
- » Well Women's Clinic
- » Youth health programs

# Become a Volunteer

There is a great range of opportunities to volunteer in local groups within the Borough of Queenscliffe.

Opportunities for you to volunteer include:

- » Visitor Information Centre
- » Emergency services
- » Sports clubs
- » Organising local events
- » Raising money for charity

Refer to the Community Directory on Council's website for organisations that have volunteer opportunities, or contact Customer Service to discuss volunteering at Council events.

# **Regular Programs and Services**

- » Hydrotherapy
- » Equipment hire
- » Cardiac rehabilitation
- » Needle exchange program
- » Development play groups
- » Heart health maintenance groups
- » Walking groups
- » Youth groups
- » Young adult groups
- » Friendship groups

## **Support Groups**

- » Alzheimer's disease and related disorders carers support group
- » Carers support group
- » Parkinson's exercise and support group
- » Barwon Hepatitis support group
- » Low vision support group

Visit website bch.org.au for further information

# CHEMISTS

### **Pardeys Pharmacy**

50 Hesse Street, Queenscliff **Phone** 03 5258 1817

### **Point Lonsdale Pharmacy**

55 Point Lonsdale Road, Point Lonsdale **Phone** 03 5258 1116

# Justices of the Peace \_

### Val Lawrence

Queenscliff, 3225 **Phone** 03 5258 1616 | **Mobile** 0432 281 563

### **Timothy Goonan**

Queenscliff, 3225 | Mobile 0417 587 475

## David Mehegan

Point Lonsdale, 3225

**Phone** 5258 1822 | **Mobile** 0411 149 223

### **Bryan Hanson**

Point Lonsdale, 3225 | Mobile 0412 110 722

#### **John Scott**

Point Lonsdale, 3225 | Phone 03 5258 3725 (AH)

### Irene Wrochna

Point Lonsdale, 3225 | Phone 0419 548 648

A full list of Justices of the Peace can be located on the Department of Justice website or by phoning 1300 365 567.

# Library Services \_\_\_\_\_ QUEENSCLIFF LIBRARY \_\_\_

18 Hesse Street, Queenscliff (temporary location) | **Phone** 03 5258 2017

# **Hours of Operation**



# Local Laws \_\_\_\_

## PARKING \_\_\_

Parking in the main street of Queenscliff is limited to one-hour or two-hour periods between the hours of 10.00am and 5.00pm daily.

# FIRE PREVENTION/ LIGHTING OF FIRES ON PRIVATE LAND

The lighting of any fire in the open (properly constructed BBQ's excepted) is strictly prohibited without a Permit. Applications for Permits should be directed to Council's Municipal Fire Prevention Officer at the Municipal Offices during office hours or after hours on 0418 525 904.

Please note that incinerators are prohibited in the Borough of Queenscliffe.

# PROHIBITED ACTIVITIES ON PUBLIC LAND

- » Hawking and peddling
- » Consumption of alcohol in public (Permit required)
- » Use of skateboards, roller blades or skates, scooters, or similar recreational devices in the shopping area
- » Open air burning
- » Littering or dumping of rubbish, including garden refuse
- » Unauthorised removal of vegetation
- » Camping or sleeping in vehicles.

Council Law Enforcement Officers patrol daily and issue on-the-spot penalties for non-compliance in all matters. The Duty Officer may be contacted on 03 5258 1377.

# NATURE STRIPS AND GARDENS

Residents are required to ensure that any trees or plants growing on land owned or occupied by them do not overhang a footpath or nature strip at a height less than 2.3 metres or a road at a height less than 3 metres.

A Permit is required for the removal of any native vegetation from certain properties located in Point Lonsdale and some parts of Queenscliff, so please check with Council Officers prior to undertaking major vegetation projects.

A Permit is also required to plant, cut, or remove a tree, shrub, or other plant on a nature strip or to place a rubbish skip. Information sheets concerning plant species and planting guidelines are available from the Council Offices.

### **Activities Requiring a Permit**

- » To place any advertising signage on public land (including garage sale notices)
- » To place a rubbish skip on your nature strip (company supplying skip to obtain Permit)
- » To plant, cut or remove trees, shrubs or other plants on your nature strip
- » To remove any native vegetation from certain properties in Point Lonsdale and some parts of Queenscliff
- » To keep more than two dogs and three cats per property
- » To sell or offer goods and services for sale or hire
- » To consume alcohol in public.



# Members of Parliament \_

# COMMONWEALTH \_

Ms Libby Coker, MP

**Federal Member for Corangamite** 

36/500-540 Torquay Road, Armstrong Creek VIC 3217 **Phone** 03 5261 7683

# STATE OF VICTORIA

The Hon. Ms Lisa Neville

**Member for Bellarine** 

G066, Gateway Plaza Leopold 641-659 Bellarine Highway, Leopold VIC 3224 **Phone** 03 5250 1987

# Municipal Emergency Management Plan

The Borough of Queenscliffe Municipal Emergency Management Plan addresses the prevention of, response to and recovery from emergencies within the Borough.

# Queenscliff Cemetery\_

189 Point Lonsdale Road, Point Lonsdale **Enquiries** Geelong Cemeteries Trust

141 Ormond Road, Geelong East VIC 3219

Phone 03 5249 3939 | Email enquiries@gct.net.au

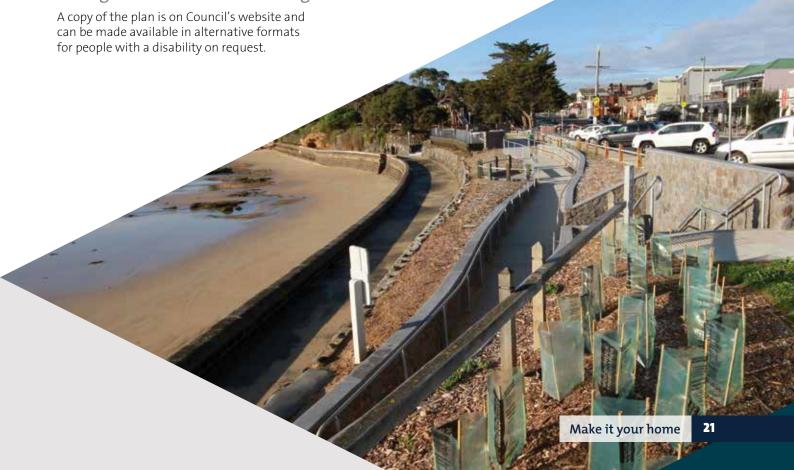
# Reconciliation \_\_\_\_\_

The Borough of Queenscliffe supports the ideal of reconciliation between Indigenous and non-Indigenous Australians.

Council believes that an important step towards reconciliation is to promote recognition of the Wadawurrung people as the original owners of the land.

On official occasions held by Council within the Borough of Queenscliffe, a statement will be made acknowledging that the Wadawurrung people and their forebears have lived in harmony with the lands and waterways of this area for many centuries.

Council flies the Aboriginal flag at the Council offices as a sign of respect for Indigenous people and to promote and support reconciliation.



# Sport, Recreation and Leisure

Within the Borough there are many exceptional opportunities for people of all abilities to engage in sport, recreation and leisure activities, both formal and informal.

Many activities revolve around our beautiful natural and heritage environments, including:

- » Walking and cycling tracks
- » Beaches and bay
- » Boating and sailing
- » Parks and playgrounds
- » Sporting clubs and facilities

Many sporting clubs provide both competition and recreational opportunities, including football, cricket, netball, bowls, golf, sailing, tennis, surfing and gym. A listing of the sporting clubs within the Borough is contained in Section 2.

# Boat Ramp\_

# JL JORDAN RESERVE

Oueenscliff's Boat Ramp is located in J. L. Jordan Reserve and is adjacent to Swan Bay, an environmentally sensitive wetland.

To protect environmental values, boat users are requested to be diligent in their observance of all regulations.

Facilities include an amenity block with shower, and boat wash-down bays. Parking and launching information is available on-site.

The Queenscliff Volunteer Coast Guard also operates



# Churches

# **ANGLICAN**

# St James Anglican Church

1 Albert Street, Point Lonsdale

### St George the Martyr

22 Hobson Street, Queenscliff **Phone** 03 5258 4624

Website queensclifflonsdaleanglican.org

## CATHOLIC

## **Holy Trinity Catholic Church**

34 Stevens Street, Queenscliff **Phone** 03 5258 1673

Website holytrinityqueenscliff.org.au

# UNITING

## **Uniting Church Queenscliff**

83 Hesse Street, Queenscliff

### **Uniting Church Point Lonsdale**

11 Kirk Road, Point Lonsdale **Phone** 03 5258 1986

Website unitingqueenscliff.org.au



# Community Groups, Clubs and Organisations \_\_\_\_

The Community Development Coordinator is available to support the work of community groups within the Borough by providing information on funding opportunities and working together on projects to enhance the strong sense of community and belonging that we recognise exists within the Borough.

To view a full list of organisations, please visit the Community Directory on Council's website.

# Community Indigenous Plant Nursery\_

Plants indigenous to the Queenscliffe/Swan Bay areas are grown by volunteers at the Community Nursery for revegetation of the Borough.

The nursery is open every Wednesday from 9.00am to 12 noon. It also opens every third Sunday between 10.00am and 12 noon. Plants are also available for purchase, at minimal cost, by residents for their own gardens.

Working bees are also held every Wednesday from 9.00am to 12 noon, with plants being available for purchase and volunteers always welcome to assist with potting and planting.

79 Nelson Road, Point Lonsdale

# Hire of Council Facilities

# THE MUNICIPAL OVAL

The Royal Park oval is located on Point Lonsdale Road, Point Lonsdale at the intersection of Lawrence Road.

It should be noted that the use of the Royal Park oval is free to all residents and visitors alike. Hiring the oval is only necessary when you require the exclusive use of the oval for a particular day, subject to availability.

» Royal Park, Point Lonsdale (lighting available) – \$77.00 per day (inc. GST)

For more information and availability, contact Council's Customer Service Officers on 03 5258 1377 or email info@queenscliffe.vic.gov.au.

# PRINCESS PARK PAVILION

The Princess Park Pavilion is located in lower Princess Park, Hygeia Drive, Queenscliff. Please contact a Customer Service Officer for a quote and availability.

All bookings must be covered by insurance. Commercial entities hiring the pavilion are required to provide proof of current Public Liability Insurance cover. Casual Public Liability Insurance coverage is also available via Local Community Insurance Services by contacting 1300 853 800 or via the website – localcommunityinsurance.com.au.

A security deposit of \$500.00 must be paid at time of booking. Hire fees must be paid at least 10 days prior to the date of hire.

For more information, cost and availability, contact Council's Customer Service Officers on 03 5258 1377 or email info@queenscliffe.vic.gov.au

## **TOWN HALL**

The Town Hall is located at 50 Learmonth Street, Queenscliff, next door to the Municipal Offices. Maximum capacity of the hall is 300 seated and 400 standing. Upon request, hire of the hall includes 200 chairs and 5 trestle tables.

Like the Pavilion, all bookings must be covered by insurance. Commercial entities hiring the pavilion are required to provide proof of current Public Liability Insurance cover. Casual Public Liability Insurance coverage is also available via Local Community Insurance Services by contacting 1300 853800 or via the website – localcommunityinsurance.com.au.

A security deposit of \$500.00 must be paid at time of booking. Hire fees must be paid at least 10 days prior to date of hire.

For more information, cost and availability, contact Council's Customer Service Officers on 03 5258 1377 or email info@queenscliffe.vic.gov.au



# Queenscliffe Neighbourhood House

The Queenscliffe Neighbourhood House fosters a friendly environment where members of the community feel welcome to drop in to have a chat, discuss program ideas or to utilise facilities including the computer, internet, laminator and photocopier.

A quarterly program is prepared that reflects the interest and needs of the community. These vary from term to term and range from a variety of art classes, craft groups, languages, technology, music and yoga.

» Book Making

Interest groups include:

- » Friday Painters
- » Mahjong
- » Men's Discussion Group
- » Men's Shed
- » Men's Shed Bicycle Group
- » Mixed Craft Group
- » Painting Together
- » Shedding the Blues
- » Stitches
- » Tides of Welcome Choir
- » Writers Group

Dates and times are available online.

Dates and times are available

# 3 Tobin Drive, Queenscliff **Phone** 03 5258 3367 **Email** qnhouse@fastmail.fm

Website qnhouse.com.au

## **HOUSE GALLERY**

Queenscliffe Neighbourhood House supports the development of local artists through providing opportunities to exhibit their work in its House Gallery.

Exhibition change each month, with a Youth Arts Exhibition held each September and a Christmas Shop in December.

Visitors are welcome to the Gallery on weekdays between 10.00am and 3.00pm. Note that some days the gallery is closed for classes, and school holiday times vary. Please contact the Neighbourhood House for open times.

# Queenscliff Sport Precinct

The recently upgraded sport and recreation precinct features modern facilities for players and spectators in football, netball and cricket.

Works completed in October 2018 position the precinct as one of the most advanced within the region. The recreation reserve oval can be viewed from the elevated grandstand of the J. A. Monahan Centre, which also features club rooms, change rooms, a kitchen and bar, and multiple function rooms which overlook the famous Rip.

Adjacent to this are the new dual netball courts, flanked by its own game-day facility featuring change rooms and covered decking for spectators. Alongside the multi-purpose cricket nets unveiled at the same time, everything is accessible and fully functional.

A 30-second walk up Hesse Street leads you to the rest of Queenscliff's sporting facilities, which include a bowling green, tennis courts and a croquet lawn.

# **Sporting Clubs**

The Borough has a wide array of sporting clubs and organisations you can join, catering to a competitive or casual crowd. Local teams play under the unique moniker of the "Coutas", which represents the barracouta fish that can be caught locally.

Sporting clubs in the Borough include:

- » Queenscliff Football and Netball Club
- » Queenscliff Cricket Club
- » Queenscliff Bowling, Tennis and Croquet Club
- » Queenscliff Golf Club
- » Queenscliff Lonsdale Yacht Club
- » Queencliff Cruising Yacht Club
- » Point Lonsdale Tennis Club
- » Point Lonsdale Surf Life Saving Club
- » Point Lonsdale Bowls Club
- » Point Lonsdale Boardriders Club.

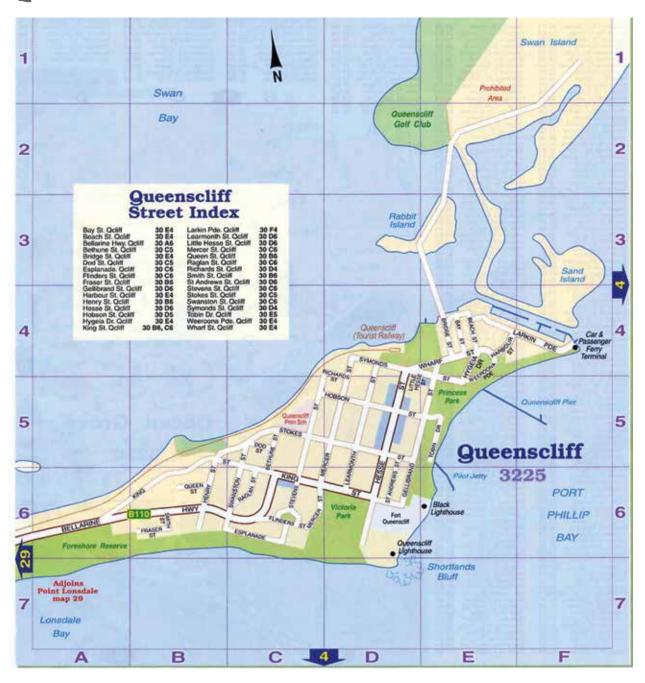
# Skate Park.

The Gasworks Skate Park is located at 240 Point Lonsdale Road, Point Lonsdale. It caters for skating abilities of beginners through to more advanced and adventurous skaters, roller blades, and BMX riders.

Children under the age of 10 require parental supervision. Safety gear must be worn at the Skate Park.



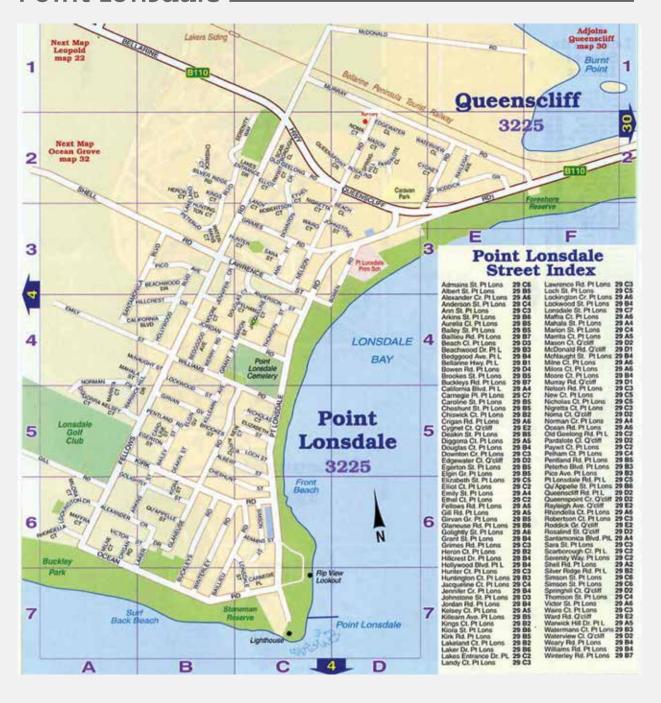
# Queenscliff\_



# Local Amenities \_\_\_\_\_

| Location & Map Reference   | Description  |
|--|--|
| J L Jordan Reserve, Queenscliff<br>Ref: Queenscliff D4                                     | General Toilet Facilities including:<br>Disabled Toilet, and Shower Facilities.                                  |
| <b>Weeroona Parade, Queenscliff</b> Ref: Queenscliff E4 & 5                                | General Toilet Facilities including:<br>Change rooms and Showers.  |
| Princess Park, Queenscliff (Near Tobin Drive) Ref: Queenscliff E5                          | General Toilet Facilities including:<br>Disabled Toilet, Showers and change rooms.                               |
| <b>Citizens Park, Gellibrand Street, Queenscliff</b> Ref: Queenscliff D6                   | General Toilet Facilities  |
| <b>Field Park, Hesse Street, Queenscliff (Adjacent to Post Office)</b> Ref: Queenscliff D5 | General Toilet Facilities including:<br>Disabled Toilet and Baby Change Facilities                               |
| Point Lonsdale Road, Point Lonsdale<br>(Opposite Shopping Centre) Ref: Point Lonsdale      | General Toilet Facilities including:<br>Showers and change rooms   |
| <b>Lighthouse Reserve, Point Lonsdale</b> Ref: Point Lonsdale C7                           | General Toilet Facilities  |
| <b>Ganes Reserve, Ocean Road, Point Lonsdale</b><br>Ref: Point Lonsdale B7                 | General Toilet Facilities including:<br>Disabled Toilet, Baby Change Facilities<br>Showers and Drinking Fountain |
| Henry Street, Queenscliff Ref: Queenscliff B6  | Single Unisex Facility (Disabled Persons access)   |
| Point Lonsdale Back Beach SLSC, Ocean Road,<br>Point Lonsdale Ref: Point Lonsdale B7       | Two Unisex Cubicles (Disabled Persons access)  |
| Gasworks Skate Park, Point Lonsdale Road,<br>Point Lonsdale Ref: Point Lonsdale D3         | Portable Facility in place 12 months of the year including general toilet facilities with Disabled Toilet.       |

# Point Lonsdale \_



# Transport \_

# MCHARRY'S BUS LINES \_\_\_\_

McHarry's Buslines provide regular bus service from Queenscliff & Point Lonsdale to Geelong daily, with some services connecting through Ocean Grove and Barwon Heads. Timetables are available on their website.

Phone 03 5223 2111 | Website mcharrys.com.au

# GEELONG TAXI NETWORK\_\_\_\_

Phone 131 008 (Freecall)

# **SEAROAD FERRIES** \_

The MV Sorrento and MV Queenscliff car and passenger ferries cross Port Phillip Bay 24 times a day. They leave on the hour, every hour, from 7.00am until 6.00pm every day of the year.

Able to carry up to 700 passengers and 80 vehicles each, the twin-hull vessels are built to operate in all weather conditions. The ferries are located at the Queenscliff Harbour, Queenscliff and the Sorrento pier, Sorrento.

**Phone** 03 5258 3244 | **Fax** 03 5258 1877 **Website** searoad.com.au



# **Emergency Services**

# **QUEENSCLIFF POLICE STATION**

56 Gellibrand Street, Queenscliff

Phone 03 5258 4285 Emergency Calls 000

# QUEENSCLIFF FIRE BRIGADE (CFA) \_\_\_\_

Cnr Learmonth Street & Stokes Street, Queenscliff

Emergency Calls 000

STATE EMERGENCY

**AMBULANCE** 

SERVICE (SES)

SERVICE VICTORIA \_\_\_\_

**SES Bellarine Unit** 

702 Grubb Road, Drysdale **Emergency Calls 132 500** 



# Council Caravan Parks

# **QUEENSCLIFF TOURIST PARKS**

Phone 03 5258 1765

Incorporating caravan/camping bookings for Queenscliff Recreation Reserve, Victoria Park, Royal Park, and Golightly Park. Queenscliff Tourist Parks is situated right on the beach and boasts quality clean facilities and camping sites. Limited accommodation is also available.

# Council Plans

The Council Plan, incorporating the Municipal Public Health and Wellbeing Plan, is a legislative requirement, however good business practice dictates that organisations have such a plan to inform their decision-making and resource allocation.

The Council Plan defines the strategic focus of Council over its four-year term and sets the parameters for the activities to be funded in the Strategic Resource Plan and the annual Budget.

Copies of Plans are available on request or may be accessed via Council's website at queenscliffe.vic.gov.au

# Starting a New Business

There are lots of things you need to know about starting a business, so your first point of call should be Business Victoria. Key information can be found on the Business Victoria website.

For those businesses operating in the areas of accommodation provision, hospitality, hairdressing, beauty services and body art, please refer to the Public Health section of the website for further information.

It might also be worth speaking to local realtors to discuss the best location and property availability. Please see the Business Directory for contact details.

### Need further advice?

You're welcome to contact Council's Tourism and Economic Development Officer on 03 5258 1377 who will endeavour to provide the information or point you in the right direction.



# **Visitor Information Centre**

For all your local knowledge needs in Queenscliff and Point Lonsdale, contact our friendly staff at the Visitor Information Centre.

The centre offers a wide range of services, including expert advice on our local area, accommodation referral service, internet access, local ticket sales outlet, and souvenir sales. Open 9.00am to 5.00pm every day, except Christmas Day.

Whether it is for yourselves wishing to learn more about the attractions of Queenscliff, or your friends and family coming to visit, the Centre can supply you with the information you need to explore our historic township, the beautiful Bellarine Peninsula and the spectacular Great Ocean Road.

18 Hesse Street, Queenscliff (temporary location)
Phone 03 5258 4843 or 1300 884 843
Fax 03 5258 3726
Email info.centre@queenscliffe.vic.gov.au

# Certificates Issued by Council

For further information on issuing or obtaining permits, please contact the Customer Service team on (03) 5258 1377.

#### **Land Information Certificate**

Building Certificate (includes Part 1 & Part 2)

**Building Permit Lodgement Fee** 

Legal Point of Discharge

**Road Opening Permit** 



# Building Surveyors

# Geelong & Surfcoast Building Surveying

413 Yarra Street, Geelong VIC 3220 **Phone** 03 5222 4610

## **BSA Building Surveyors**

Suite 2, 156 Torquay Road, Grovedale VIC 3216 **Phone** 03 5241 2559

# Peninsula Building Surveyors Network

45 Santa Monica Boulevard, Point Lonsdale 3225

Phone 03 5258 4648

# Rob Lochrie Building Permits

12 Gurr Street, Geelong East **Phone** 03 5229 3739

## **City of Greater Geelong**

PO Box 104, Geelong VIC 3220 Phone 03 5227 4450

A full list can be found in the Yellow Pages – yellowpages.com.au



# The Role of Council

# Council Communications \_\_\_\_

## ANNUAL REPORT \_

It is a requirement of the Auditor General's Office that Council produce an Annual Report. The Report contains information on Council's performance for the past year and details Council's finances. A copy of the report is available on the Borough of Queenscliffe website.

# BOROUGH BITES NEWSLETTER \_\_\_\_

A newsletter is produced quarterly and forwarded to ratepayers via their rates notices. The newsletter covers various Council issues relevant at the time of printing. A copy of the Newsletter is also available on the Borough of Queenscliffe website.

# **EMAIL UPDATES**

Council often sends out consultation opportunities and project updates directly via email. By signing up to our mailing list, you'll never miss the chance to have your say on the important issues in the Borough. Visit queenscliffe.vic.gov.au/stayintouch to register.

# **SOCIAL MEDIA**

Council's Facebook page provides the latest news, projects and service updates to an audience of almost 3,000 followers. It's one of the easiest and most convenient ways to learn what's happening in the Borough. To see for yourself, visit facebook.com/queenscliffe

# Funding and Grants Programs \_\_\_\_

# **COMMUNITY GRANTS**

Community Grants are offered on a yearly basis, usually during May/June. The grants are intended to provide opportunities for Council and the community to work together to provide community services. The Grants program was developed to support arts and cultural activities that strengthen participation and contribute to the cultural life of our local community.

# HERITAGE GRANTS/ RESTORATION FUND

The Queenscliffe Restoration Fund offers low interest loans for the restoration or enhancement of historic buildings or works within the town. The urgency and importance of the works is the main criteria. The fund is available to assist home owners with any additional costs they may incur associated with repairs and maintenance of a heritage place. For further information, please contact Council's Planning Department on 03 5258 1377.



The Freedom of Information Act 1982 (FOI Act) establishes a legally enforceable right for the community to access information from certain records held by Council.

Documents under sections 7 and 8 of the FOI Act are available to the public. Requests for access to documents under the Act can be lodged with the Freedom of Information Officer at the Council offices.

Please note that from 1 July 2021 the application fee for a request for access to documents under section 17 of the FOI Act will be \$30.10. GST is not payable on any application fees or access charges under the FOI Act.

General enquiries can be made by phoning the Freedom of Information Officer on 03 5258 1377 or via email: foi@queenscliffe.vic.gov.au.



# Rates and Valuations.

Whilst rate revenue is a major source of income which is used to finance works and services to the community, it only accounts for approximately 60 per cent of Council revenue. The other major revenue source is government grants.

## **DETERMINING RATES**

Council rates are calculated on the capital improved value (CIV) of your property. The capital improved value of the property is the market value of the property, which takes into account the land and improvements fixed to the land.

Your rate bill is calculated by multiplying the rate in the dollar (as adopted by Council on an annual basis) by the capital improved value of your property.

### **Property Valuations**

Property valuations are now carried out annually across the state.

# PENSION CONCESSION

A person holding a current Pensioner Concession Card may be entitled to a rebate from their Council rates. Application must be made for any given year prior to 30 April. If for any particular reason your card type or number changes, you need to notify the Rates Department.

# IMPORTANT DATES TO REMEMBER

Council rates are paid in four quarterly instalments on 30 September, 30 November, 28 February and 31 May.



# **PAYMENT METHODS**

There are a number of methods made available for the payment of rates. A detailed description is included on the reverse of the rates notice. Those offered include:

## By direct debit

To arrange to pay your rates by direct debit from your bank account, please contact Customer Service and ask for a tailored application form to be mailed or emailed to you.

### By eNotices

Visit queenscliffe.enotices.com.au to register for Council's eNotices system using the unique eNotices Reference Number found on your rates notice.

## By phone or internet using BPAY

Contact your participating bank, credit union or building society to make this payment directly from your cheque, savings or credit account. When prompted, simply enter the biller code and your customer account number shown on the front of your notice.

### In person

Present your rates notice to a Customer Service Officer at Council Offices and a receipt will be issued. You can pay by cash, cheque, credit card or debit card.

### By mail

Detach the slip at the bottom of the rates notice and forward it together with your cheque or money order made out to the Borough of Queenscliffe. Retain the top part of your notice for your records.

### At any Post Office

Present your notice intact at any Australia Post Agency. Payments by credit card are not accepted through this method.

## By phone or internet using Australia Post Billpay

Phone 13 18 16 to pay by credit card, or go to postbillpay.com.au to make secure payments over the internet.

# CHANGE OF NAME/ADDRESS

We need to hear from you in writing, notifying us of your new address details. All ratepayers are required to sign the Change of Address notification. Forms are available on Council's website. If you have any queries, please contact the Customer Service Staff.

# Waste Collection.

# WASTE AND DISPOSAL CENTRE \_

## **Drysdale Resource Recovery Centre**

Accepts local household green waste and domestic refuse. The Drysdale Tip is situated at Becks Road, Drysdale.

Phone 03 5251 2935

Operating Hours – 8.00am to 4.15pm – 7 Days a week (Closed Christmas Day, Anzac Day & Good Friday).

# HOUSEHOLD COLLECTION

Recycling and Garbage is collected every week within the Borough of Queenscliffe.

## Monday

Ocean Road to Kirk Road, Point Lonsdale.

## Tuesday

North of Kirk Road to Grimes Road, Point Lonsdale.

### Wednesday

North of Grimes Road to Bellarine Highway traffic lights, Point Lonsdale.

### **Thursday**

All of Queenscliff.

# **Friday**

Green waste is collected on alternate Fridays; Council's new website has a handy feature where you can input your home address to see exactly what day your bins are next being collected. Go to queenscliffe.vic.gov.au and search 'bin day' to try it out.



# RECYCLING LET'S GET IT SORTED

# Put these items into the recycling bin



Yoghurt, margarine and ice cream containers



Plastic milk, juice, water, soft drink, shampoo and detergent bottles



Clean empty plastic takeaway food and drink containers



Work/school papers, newspapers, magazines, clean cardboard, letters and advertising materials



Aerosols, clean steel food cans, aluminium cans, foil and foil trays



Clean glass bottles, food and sauce jars (with lids removed)

# Keep these items out of the recycling bin



Bagged material in any type of plastic bag



Cardboard cartons that are used to package milk, juice, and various other liquids



Soft plastic packaging such as "plastic bags, bread and frozen food bags



Polystyrene packaging



Plastic toys



Metal pots and pans



Disposable nappies



Clothing and footwear

<sup>\*</sup>Plastic bags and other soft plastics can be recycled at participating Coles and Woolworths supermarkets.

# **Banking Services**

# ANZ ATM

Queenscliff IGA

71 Hesse Street, Queenscliff

# **QUEENSCLIFF POST OFFICE**

Bank@Post outlet.

47 Hesse Street, Queenscliff VIC 3225

Phone 03 5258 4219

# POINT LONSDALE POST OFFICE \_\_\_\_

Bank@Post outlet.

99 Point Lonsdale Road, Point Lonsdale VIC 3225

Phone 03 5258 1159





50 Learmonth Street (PO Box 93)
Queenscliff VIC 3225
T 03 5258 1377
F 03 5258 3315
E info@queenscliffe.vic.gov.au
W queenscliffe.vic.gov.au