

# Borough of Queenscliffe

## Special Meeting of Council

### Agenda

Wednesday 8 November 2023 at 4:00PM

Queenscliff Town Hall



**Borough of Queenscliffe**

Queenscliff & Point Lonsdale, Victoria, Australia



## Community Vision

The Borough is a special and restorative place, renowned for its distinctive coast, rich living heritage and vibrant culture. Our community is caring, and welcoming to visitors. We have a deep respect for the Wadawurrung People and are taking action to protect Country.

## Our Values

1. **Integrity:** We take ownership and responsibility for our decisions and are accountable for all that we do.
2. **Respect:** We treat everyone with dignity, fairness and empathy, look out for the safety and wellbeing of others, and nurture positive and inclusive relationships.
3. **Community Focus:** We always work with our community's experience in mind and take pride in supporting our community.
4. **Sustainability:** We place climate change risks at the core of our decision-making, and take extensive action to protect our natural environment.
5. **Openness:** We actively engage with our community and are transparent in our decision-making.

## Acknowledgement of Country

*Bellawiyn* is the Wadawurrung name for the lands where the Borough of Queenscliffe is located.

Council acknowledges the Traditional Owners of these lands, waters and skies, the Wadawurrung People.

We acknowledge and respect their continuing connections to their lands, waters, skies, culture and the contribution they make to the life and spirit of our community.

We pay respect to their past and present Elders and extend this respect to all Aboriginal and Torres Strait Islander peoples.



## **Distribution List**

### **Councillors**

Cr Isabelle Tolhurst, Mayor  
Cr Ross Ebbels, Deputy Mayor  
Cr Donnie Grigau  
Cr Michael Grout  
Cr Robert Minty

### **Officers**

Martin Gill, Chief Executive Officer  
Tim Crawford, Manager Planning & Community Safety  
Stuart Hansen, Manager Infrastructure & Environment  
Gihan Kohobange, Manager Finance & Corporate Services  
Abbey Tatterson, Community Management Team  
Carly Douglas, Community Management Team  
Steve Ward, Community Management Team  
Makenna Bryon, Communications Coordinator  
Jenni Walker, HR & Governance Coordinator

## **Public Attendance**

Under section 66 of the *Local Government Act 2020*, Council Meetings are open to the public unless specified circumstances apply. Members of the public can also view proceedings remotely by watching the live stream available at [Council's YouTube channel](#).

## **Governance Rules**

The Borough of Queenscliffe Governance Rules define the procedure for which Council Meetings are operated. The Rules can be read in full at [Council's website](#). In accordance with the Rules, the information contained within this Agenda is for the confidential and privileged use of Councillors until at least 48 hours prior to this meeting.

PLEASE NOTE THAT THE MATERIAL CONTAINED WITHIN THIS AGENDA DOES NOT NECESSARILY REFLECT THE VIEWS OF COUNCIL.



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## **1. Opening of Meeting**

*Council acknowledges the Traditional Owners of these lands, waters and skies, the Wadawurrung People. We acknowledge and respect their continuing connections to their Lands, Waters, Skies, Culture and the contribution they make to the life and spirit of our community. We pay respect to their past and present Elders, and extend this respect to all Aboriginal and Torres Strait Islander peoples.*

## **2. Present & Apologies**

Nil.

## **3. Pecuniary Interest & Conflict of Interest Disclosures**

Councillors must disclose a conflict of interest in accordance with section 130 of the *Local Government Act 2020*.

Councillors:

Officers:



## 4. Closed Session of Meeting

The chair will close the meeting to consider confidential items.

### RECOMMENDATION

That, in accordance with sections 66(1) and 66(2)(a) of the *Local Government Act 2020*, the meeting be closed to members of the public for the consideration of the following confidential items:

#### **4.1. Contract Variation - Contract 2023-03 Asbestos Containing Material Replacement Works 4 Wharf Street Queenscliff**

This agenda item is deemed to contain confidential information as per section 3(1)(g) of the *Local Government Act 2020* as it contains private commercial information, being information provided by a business, commercial or financial undertaking that relates to trade secrets or if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage. This ground applies as the report contains tender and/or contractual documentation.

#### **4.2. Roads, Parks & Reserves Maintenance Interim Contract**

This agenda item is deemed to contain confidential information as per section 3(1)(g) of the *Local Government Act 2020* as it contains private commercial information, being information provided by a business, commercial or financial undertaking that relates to trade secrets or if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage. This ground applies as the report contains tender and/or contractual documentation.

## 5. Ratification of Confidential Items

Having considered confidential items, the Chair will resume the meeting.

### RECOMMENDATION

That Council reopen the meeting and resume standing orders.



## **RECOMMENDATION**

That the decisions made in camera be ratified by Council.

## **6. Close of Meeting**

The meeting will be declared closed.