

Borough of Queenscliffe

Ordinary Meeting of Council

Minutes

Wednesday 27 March 2024 at 7:00PM

Queenscliff Town Hall



Borough of Queenscliffe

Queenscliff & Point Lonsdale, Victoria, Australia



Community Vision

The Borough is a special and restorative place, renowned for its distinctive coast, rich living heritage and vibrant culture. Our community is caring, and welcoming to visitors. We have a deep respect for the Wadawurrung People and are taking action to protect Country.

Our Values

1. **Integrity:** We take ownership and responsibility for our decisions and are accountable for all that we do.
2. **Respect:** We treat everyone with dignity, fairness and empathy, look out for the safety and wellbeing of others, and nurture positive and inclusive relationships.
3. **Community Focus:** We always work with our community's experience in mind and take pride in supporting our community.
4. **Sustainability:** We place climate change risks at the core of our decision-making, and take extensive action to protect our natural environment.
5. **Openness:** We actively engage with our community and are transparent in our decision-making.

Acknowledgement of Country

Bellawiyn is the Wadawurrung name for the lands where the Borough of Queenscliffe is located.

Council acknowledges the Traditional Owners of these lands, waters and skies, the Wadawurrung People.

We acknowledge and respect their continuing connections to their lands, waters, skies, culture and the contribution they make to the life and spirit of our community.

We pay respect to their past and present Elders and extend this respect to all Aboriginal and Torres Strait Islander peoples.



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1. Opening of Meeting

Cr Isabelle Tolhurst declared the meeting open at 7:00 pm.

2. Present & Apologies

Present

Cr Isabelle Tolhurst, Mayor

Cr Ross Ebbels, Deputy Mayor

Cr Donnie Grigau

Cr Michael Grout

Cr Robert Minty

Martin Gill, Chief Executive Officer

Tim Crawford, Manager Community & Regulatory Services

Stuart Hansen, Manager Infrastructure & Environment

Makenna Bryon, Communications Coordinator

Jackie Fletcher, EA to the CEO, Mayor & Councillors

Apologies

Abbey Tatterson, Manager Customer Experience

Gihan Kohobange, Manager Finance & ICT Services

3. Pecuniary Interest & Conflict of Interest Disclosures

Councillors must disclose a conflict of interest in accordance with section 130 of the *Local Government Act 2020*.

Councillors:

Nil.

Officers:

Nil.



4. Leave of Absence of Councillor

Nil.

5. Public Question Time

5.1. Public Question Status Update

At the Ordinary Meeting of Council on 28 February 2024, three public questions were taken on notice. Please refer to adjunct 5.1 for the details.

No public questions are outstanding.

RESOLUTION

Cr Isabelle Tolhurst / Cr Donnie Grigau

That Council officers update the status of public question 2 from Kelvin Pettigrove, at his request, with the following status 'Mr Pettigrove has submitted a formal complaint regarding the Learmonth Street electric vehicle charging stations to the Ombudsman.'

CARRIED UNANIMOUSLY

5.2. Public Questions

In accordance with Council's Public Question Time [Guidelines](#), questions must be written and received by the Chief Executive Officer prior to 3.00pm on the day of the Ordinary Council Meeting. Questions received after this time will be treated as correspondence and a written response provided consistent with [Council's Customer Service Charter](#).

The Mayor advised that 8 public questions had been received by Council within the prescribed timelines.



Public Question 1 from James Rush

On the backdrop of cost of living pressures experienced by residents and pressures on the 2024/2025 budget, My question to the CEO and Councillors, is why do we need 3 rather than 1 Bylaw officer and at what additional costs are being incurred by ratepayers. Being an accountant I understand the true cost of having these additional bylaws officers. There is the labor cost plus vehicle running costs including depreciation and financing costs annually

Response from the CEO

Council currently has one full-time Senior Law Enforcement officer and one full-time Law Enforcement Officer. This arrangement has been in place since at least 2009. Council also has a School Crossing Supervisor who can cover leave or illness as a Casual Law Enforcement officer when required. It is our view that two Law Enforcement officers are required to meet the service level expectations of our community and the broader roles and functions required to implement the Borough of Queenscliffe General Local Law adopted in 2021.

Public Question 2 from Dean Hurlston, Council Watch Inc

What amount of waste enforcement costs in the current financial year 2023/24 has the Council included in its waste levies charged to residents? (if any)

Response from the CEO

Council has not included waste enforcement costs in the 2023/24 financial year budget.

Public Question 3 from David Connoley

A colourful 38 page Reflect Reconciliation Action Plan is presented tonight (unknown cost) containing 13 Actions and near 50 deliverables beginning from February to November this year. These are presented without a budget costing for any action or a business case and cost /benefit analysis where applicable.

There is not one action or deliverable in the RAP supporting 'Healthy Country' and supporting our local environment that respects many local community voices and values.

While reconciliation is a desirable platform, can Council detail tonight how our RAP Actions and Deliverables are possible given noted budget and resource constraints



and given such lack information and the commitment to 'Healthy Country', how can this Council endorse a document that commits unknown resources and equal endorse a document that neglects the health and custodianship of our environment that is a recognised priority for all?

Until such issues are resolved can Council revise, update and represent this Plan?

Response from the Mayor

This is a matter for consideration tonight's agenda, and as such I cannot pre-empt Council's decision on what happens with the document before us. However, I will briefly outline what a *Reflect* Reconciliation Action Plan is and the guidelines from Reconciliation Australia that inform its development. Reconciliation Australia is the body responsible for endorsing and accredited these plans across the country.

A Reflect Reconciliation Action Plan is the first of four formal plans that help organisations firstly understand what it means to engage in a reconciliation process and then put in place ways of working that promote and advance reconciliation.

A Reflect Reconciliation Action Plan is an internal document, and about preparing an organisation to engage in reconciliation meaningfully.

Reconciliation Australia states that "Committing to a Reflect RAP starts with engaging staff and leaders in understanding the importance of reconciliation. It includes developing relationships with Aboriginal and Torres Strait Islander stakeholders, and scoping where your organisation can best have impact in your sphere of influence."

As per this requirement, the first level of consultation to develop the RAP has occurred with Traditional Owners, who membered the RAP working group with Councillors and Council officers. The next of the four plans, an Innovate Reconciliation Action Plan, requires Council (or any organisation undertaking a RAP) to engage with its sphere of influence. It's also at this stage that Council would look for partners to join the reconciliation process Council is undertaking.

Paleert Tjaara Dja, the healthy country plan, is referenced throughout the document before Council tonight, primarily in the context of ensuring aligned targets and that this document is embedded in Council's own documents and approach to work.



If Council does adopt the Reflect Reconciliation Action Plan the development of the Innovate Plan will take place over the next two years.

Public Question 4 from Michelle Jepson

The ratepayers of the Borough have a reasonable expectation that they will be taken on the reconciliation journey (& other projects) from the outset.

The very nature of your role as elected representatives indicates you hold office to represent the community's views. It is noted that the RAP is focused on four core pillars, the first two of which involve Relationships and Respect.

To be presented with this document just 48 hours ahead of your consideration of the matter in a formal meeting of the Council is far from respectful of your relationships with your community. Your note that "Council does not have the option of editing or amending the Reflect Reconciliation Action Plan following the endorsement of Reconciliation Australia" highlights yet again the ramifications of your continuing failures to engage with the community as required under the Local Government Act 2020.

Will the Councillors defer endorsing this RAP as presented tonight to a later meeting, to enable the broader community consultation and better understand what you can realistically achieve.

Response from the Mayor

This is a matter for consideration tonight's agenda, and as such I cannot pre-empt Council's formal consideration or any subsequent decision.

I refer to my response to the previous question around the process of creating and endorsing a Reflect RAP, re-iterate that Council has followed the guidelines from Reconciliation Australia in preparing this document, and that the community will be engaged if Council moves through to future phases.

Public Question 5 from Queenscliffe Community Association (QCA)

A new concrete 'shared' path has been laid to the Boat Ramp costing \$120,000 plus design and staff time that is generally noncompliant with Australian Standards and the DOT grant funding MOU. It is located contrary to where the Ratio ATS located it on their map in both the draft and final report released in December.



The new path location was done without resident and community consultation or advice or notice of access alterations while works took place.

Without a detailed plan there are unknown parking implications and impacts for residents. The works are now subject to a Formal Complaint given detriment to the residents and acknowledged failures to consult and give notice.

Can Mayor Tolhurst and fellow councillors detail tonight what remedial action and organizational improvements they propose given such evident failures?

Response from the Mayor and CEO

Mayor: Of the issues listed in the QCA question the only oversight was the delivery of a courtesy letter letting local residents know that works were commencing. Access to the rear of the Wharf Street properties was not disrupted during the works, however Council should have let people know that there would be no impact to their access. An apology has been sent to a resident who explicitly raised this concern.

CEO: This is something that we do for construction works in road reserves, and we will reinforce the importance of this notice with the staff who manage these projects. Consultation is not required for road works under the *Road Management Act 2004*, which this project sits in.

Public Question 6 (The name and address was disclosed, however, the submitter requested the personal detail be kept confidential in the privacy declaration)

Given Councillors pride themselves on community consultation. Can Councillors outline the extent of the community consultation undertaken before they committed \$300,000 of ratepayers funds to the Ballara estate

Response from the Mayor

There was no community consultation due to the timing of the request and the lining up of the VCAT hearing. However, the decision to provide contingent financial support does align with the Community Vision 2021–2031 in particular the aspiration of protecting and celebrating Wadawurrung and Borough heritage. It also aligns with the Goal in the Community Vision 2021–2031 '*Our cultural and built heritage is conserved and celebrated.*'

Contingencies were set in the motion adopted by Council in the March Ordinary meeting of Council and are required to be fulfilled before the contribution is officially



made. Council remains in discussions with the family members who advocated for this outcome.

Public Question 7 from The Point Lonsdale Civic Association (PLCA)

The Association understands:

That major remediation works are continuing on the Murray Road development site formerly owned by Queenscliffe Council and that current EPA earthworks are part of Planning Permit conditions for the redevelopment and subdivision of the site.

Given the excavations and earth cleansing works are well into the original landfill are there any cost implications for Council and ratepayers?

Queenscliffe Council officers and Department of Transport are in discussions about improvements to the Fellows Road and Bellarine Highway intersection, can Council provide any information about what is planned to improve this intersection and who will pay for it?

Response from the CEO

In response to the first question about additional costs – the answer is no.

The CEO advised that Council meets with the Department of Transport (DOT) several times a year and has been advocating for improvements to the Fellows Road and Bellarine Highway intersection for many years. The DOT has not made any commitment to works at this intersection, however officers will continue with this advocacy.

Public Question 8 from David Mitchell

Was either the Reconciliation Action Plan or the Mayoral Refugee Advocacy Policy released for public consultation before being included in tonight's agenda?

Response from the Mayor

No. The Reflect Reconciliation Action Plan process is the first of four Reconciliation Action Plans that an organisation can undertake. Each plan, or step, deepens the understanding of issues that inform the five dimensions of reconciliation, being:

- race relations;
- equality and equity;
- institutional integrity;



- unity; and
- historical acceptance.

Each subsequent plan expands the reach of the activities that support reconciliation. The Reflect stage, or first plan, is an internal process and as the name indicates it is a process of reflection and understanding for the organisation. It is the organisation's commitment to the reconciliation process.

The next plan or the Innovate Reconciliation Action Plan is when Council starts to engage with the community about how we work to establish best practices to advance reconciliation.

With respect to your question about the Mayoral Refugee Advocacy Policy. Council is not proposing a policy.

The Local Government Mayoral Taskforce for People Seeking Asylum, is a group of Councils that came together in 2018 to coordinate joint advocacy. Council has remained a supporter member over several years, at no cost.

Council is often invited to support motions or action as this is consistent with previous advocacy undertaken by the Borough of Queenscliffe, including being a declared refugee welcome zone and supporting past Australia Local Government Association motions that advocate for the rights of refugees and asylum seekers in our communities.

6. Confirmation of Minutes of Previous Meetings

6.1. Ordinary Council Meeting on 28 February 2024

A copy of the minutes from the Ordinary Council Meeting on 28 February 2024 was distributed to Councillors under separate cover.



RESOLUTION

Cr Ross Ebbels / Cr Robert Minty

That the minutes of the Ordinary Council Meeting on 28 February 2024, as distributed, be confirmed as an accurate record.

CARRIED UNANIMOUSLY

6.2. Ordinary Council Meeting on 28 February 2024 Confidential Minutes

A copy of the confidential minutes from the Ordinary Meeting of Council on 28 February 2024 was distributed to Councillors under separate cover.

RESOLUTION

Cr Robert Minty / Cr Ross Ebbels

That the confidential minutes of the Ordinary Meeting of Council held on 28 February 2024, as distributed, be confirmed as an accurate record.

CARRIED UNANIMOUSLY

6.3. Special Council Meeting on 20 March 2024

A copy of the minutes from the Special Council Meeting on 20 March 2024 was distributed to Councillors under separate cover.

RESOLUTION

Cr Ross Ebbels / Cr Robert Minty

That the minutes of the Special Council Meeting on 20 March 2024, as distributed, be confirmed as an accurate record.

CARRIED UNANIMOUSLY



6.4. Special Council Meeting on 20 March 2024 Confidential Minutes

A copy of the confidential minutes from the Special Meeting of Council held on 20 March 2024 was distributed to Councillors under separate cover.

RESOLUTION

Cr Robert Minty / Cr Ross Ebbels

That the confidential minutes of the Special Meeting of Council held on 20 March 2024, as distributed, be confirmed as an accurate record.

CARRIED UNANIMOUSLY

7. Record of Informal Meetings of Councillors

A Record of Informal Meetings of Councillors is included at adjunct to item 7.

- 28 February 2024 – Councillors Assembly briefing
- 6 March 2024 – Councillors Assembly briefing
- 13 March 2024 – G21 Regional Alliance briefing
- 13 March 2024 – Councillors Assembly briefing
- 20 March 2024 – CEO & Councillors meeting
- 20 March 2024 – Councillors Assembly briefing

RESOLUTION

Cr Ross Ebbels / Cr Robert Minty

That the Record of Informal Meetings of Councillors, as presented in Adjunct to item 7, be noted.

CARRIED UNANIMOUSLY



8. Notice of Motion

8.1. Notice of Motion Status Update

At the Ordinary Meeting of Council on 28 February 2024 three Notices of Motion were received, the update is provided at adjunct to item 8.1.

No Notices of Motion are outstanding.

8.2. Motion on Notice

No Notices of Motion were received.

9. Petitions and Joint Letters

In accordance with the Borough of Queenscliffe Governance Rules, a petition or joint letter presented to the Council must lay on the table until the next ordinary meeting of the Council and no motion, other than to receive the petition or joint letter may be accepted by the Chairperson, unless the Council agrees to deal with it earlier.

None received.



10. Functions Attended

Council was represented at the following meetings and functions between 22 February and 20 March 2024.

Date	Meeting or Function
22 February 2024	Local Government Reforms 2024: Municipal Association of Victoria consultation sessions via videoconference (Cr Tolhurst)
26 February 2024	Meeting with Bill Gorman (Cr Tolhurst)
28 February 2024	Meeting with Hugo T Armstrong and Tourism Greater Geelong and The Bellarine (CEO, Cr Tolhurst & Cr Ebbels)
28 February 2024	Boating Facility Asset Managers Forum via videoconference (CEO)
1 March 2024	Governing in the Climate Emergency Training session 2 via Videoconference (CEO)
4 March 2024	Tourism Greater Geelong & The Bellarine Planning Workshop (Cr Tolhurst)
4 March 2024	Point Lonsdale Lighthouse Reserve Stage 2- PCG meeting (Cr Tolhurst)
6 March 2024	International Women's Day Lunch - Women's Participation in Local Government (Cr Grigau)
7 March 2024	Geelong Heritage Centre Collection Advisory Committee (Cr Ebbels)
8 March 2024	International Women's Day Luncheon (Cr Grigau)
10 March 2024	Swan Bay Nature Art Series, Drawing Birds with Richard Weatherly (Cr Tolhurst)
10 March 2024	Point Lonsdale Bowls Club Crackerjack Fair (Cr Tolhurst)
13 March 2024	Official Opening of the Deakin University Marine Science Centre at Queenscliff Upgrades (Cr Tolhurst)
15 March 2024	Governing in the Climate Emergency Training session 3 via Videoconference (CEO & Cr Tolhurst)
15 March 2024	Mornington Peninsula Shire Coastal Forum (Cr Ebbels)
18 March 2024	Queenscliffe Emergency Management Municipal Planning Committee Meeting (CEO)
19 March 2024	Borough of Queenscliffe Trader Event (CEO & Cr Tolhurst)
20 March 2024	Sacrededge Festival launch event (Cr Tolhurst & Cr Ebbels)



RESOLUTION

Cr Ross Ebbels / Cr Robert Minty

That the Functions Attended report be received.

CARRIED UNANIMOUSLY



11. Chief Executive Officer

11.1. Chief Executive Officer Report for March 2024

Purpose

The purpose of this report is to provide Council an update on current projects and operational activities not reported through the quarterly reporting process.

Executive Summary

Manager Customer Experience

I am pleased to share that Abbey Tatterson has been appointed the Manager Customer Experience following an extensive recruitment process. Abbey brings a wealth of experience to the position having worked in various roles since joining the Borough team in August 2017. Abbey also brings a deep understanding of our local community and a great understanding of the local environment. Abbey has a Bachelor of Applied Science and previously has been a Sport Scientist/Player Development Manager at Geelong Football Club.

The Customer Experience directorate brings together the Customer Service Team, Tourist Parks, the Queenscliffe Hub Coordinator and the Visitor Information services.

International Council for Local Environmental Initiatives (ICLEI) Oceania

The Borough CEO was recently invited to join the board of Local Governments for Sustainability Oceania (ICLEI). ICLEI is a global network working with more than 2500 local and regional governments committed to sustainable urban development and climate action. The work of ICLEI Oceania is guided by the ICLEI strategic vision which is:

Five critical, strategic and interlinked pathways serve as a compass to shape and manage our actions in a rapidly changing world and to transform our cities, towns and regions. These five pathways – low emission development, nature-based development, circular development, resilient development and equitable and



people-centred development – serve as the basis of our sustainable urban development.

The Borough involvement in ICLEI furthers the objectives of our Climate Emergency Response Plan and continues the work we do to collaborate and build partnerships (Action 5 Pillar 5). It also brings us close to the agencies that drive the implementation of the United Nations Sustainable Development Goals. Our involvement gives us access to knowledge networks and other local government organisations responding to the impacts of climate change which will help the work we are doing locally.

Community Battery funding approved

The state government has confirmed that Mondo, an energy infrastructure company that supports renewable energy generation, has secured a grant as part of the 100 Neighbourhood Batteries Program. The grant provides funds for the installation of four neighbourhood batteries in the Borough.

Neighbourhood batteries, also known as community batteries, improve energy reliability and maximise the benefits of locally generated solar power. The batteries function as solar sponges, increasing local access to cheap renewable energy.

Council was approached by the Distributed Energy team of Mondo, and Queenscliffe Climate Action Now in late 2023 with a proposal for Mondo to make the application to the 100 Neighbourhood Batteries program.

The CEO has agreed to facilitate the use of Council managed land to accommodate the batteries and is pleased to support the initiative as it delivers on the objectives of the community's Climate Emergency Response Plan and supports the growing generation of renewable energy via rooftop solar systems by our community.

Mondo and the Borough of Queenscliffe will host a community information session, on the evening of Wednesday 10 April, to share the plans and next steps for the project.



Current Consultation

The formal exhibition of the planning scheme amendment C40quen, Fisherman's Flat heritage review, commenced on 7 March and will conclude on 12 April 2024.

A community information session was held between 10:30am and 12:30pm on Saturday 16 March 2024 at the Queenscliff Town Hall. Interested members of the community were presented with a briefing on the planning scheme amendment process and given the opportunity to ask questions about the proposed changes to the planning scheme.

Amendment documents can be inspected during office hours at the Borough Council offices at 50 Learmonth Street, Queenscliff or on the Council website. Any person may make a submission about the amendment, with all submissions to be received no later than the 12 April 2024.

RESOLUTION

Cr Donnie Grigau / Cr Ross Ebbels

That Council receives the Chief Executive Officer Report for March 2024.

CARRIED UNANIMOUSLY



12. Health & Wellbeing

12.1.	Mayoral Taskforce Notice of Motion to 2024 National General Assembly advocating for Refugees
Author:	Chief Executive Officer
Portfolio:	Health & Wellbeing
Councillor:	Cr Minty

Purpose

The purpose of the report is to consider endorsement of the proposed Mayoral Taskforce Notice of Motion to the 2024 National General Assembly of the Australian Local Government Association (ALGA) advocating to the Australian Federal Government for the rights of people seeking asylum.

Executive Summary

Portfolio 1: Health and wellbeing

Strategic Objective: To support community wellbeing and encourage an active lifestyle

Priority 3: Promote diversity and gender equality

Priority 4: Support initiatives and community groups that foster inclusion and connection and encourage physical activity within our community

The proposed Mayoral Taskforce Notice of Motion addresses ALGA community services priority area for submission to the ALGA agenda as it recommends reforms or improvements in national community services program that would help local governments support the Australia Government to deliver on its national objectives.

The Australian Federal Government has responsibility for immigration policy and providing people seeking protection with a clear and efficient Refugee Status Determination process, with adequate support mechanisms for those in need.

People seeking refugee protection face major hurdles in accessing federal government-funded support programs. Most are currently ineligible for the Status



Resolution Support Services (SRSS) Program, the federal program to support people seeking asylum during their protection application process.

As a result, they rely on support from local governments, charity community groups or find employment in exploitative conditions. This cost shifting places huge burdens on local government municipalities and their communities, needlessly places individuals and families at risk of destitution and erodes trust in government process and institutions. The temporary status of this group creates added challenges, such as difficulty accessing women's refuges or homelessness services, and further education opportunities.

RESOLUTION

Cr Ross Ebbels / Cr Robert Minty

That Council endorses the proposed Mayoral Taskforce Motion to the 2024 National General Assembly of the Australian Local Government Association (ALGA) in support of people seeking asylum as follows:

This ALGA National General Assembly calls on the Australian Government to:

1. *Acknowledge Greater Dandenong City Council as secretariat of the Local Government Mayoral Taskforce Supporting People Seeking Asylum on behalf of the following councils that are members:*
 - a. *Executive Members – Blacktown City Council, Brimbank City Council, City of Darebin, City of Hume, City of Kingston, City of Monash, Merri-bek City Council, Wyndham City Council, Yarra City Council*
 - b. *General Members – Ararat Rural City Council, City of Ballarat, Banyule City Council, Blue Mountains City Council, City of Canterbury Bankstown, City of Casey, City of Greater Bendigo, Hawkesbury City Council, Hobsons Bay City Council, Inner West Council, Maribyrnong City Council, Melbourne City Council, Moonee Valley City Council, Newcastle City Council, Nillumbik Shire Council, Orange City Council, Randwick Council, Surf Coast Shire, City of Port Phillip, City of West Torrens, City of Whittlesea; and*
 - c. *Supporter Councils – Albury City Council, Bass Coast Shire Council, Cardinia Shire Council, City of Greater Geelong, City of Hobart, Macedon Ranges Shire Council, Mornington Peninsula Shire, Queenscliffe Borough Council, Wellington Shire Council, City of Wagga Wagga, City of Whitehorse; and*



2. *Ensure people seeking asylum have a valid bridging visa with associated work and study rights while they await decisions on their protection application, including automating the bridging renewal process.*
3. *Expand the Status Resolution Support Services (SRSS) program eligibility and simplify the application process so that individuals and families seeking asylum who are in need and awaiting the outcome of their protection claims, or awaiting the outcome of the Administrative Appeal Tribunal AAT (or Administrative Review Tribunal once AAT abolished) can access healthcare, disability, housing support and other essential services; and*
4. *Provide improved access to tertiary education options for people seeking asylum (and their children) awaiting the outcome of their protection claims, or awaiting the outcome of the Administrative Appeal Tribunal AAT (or Administrative Review Tribunal once AAT abolished).*

CARRIED

*Cr Grigau called for a division:
For – Cr Tolhurst, Cr Ebbels, Cr Minty
Against – Cr Grigau
Abstained – Cr Grout*

MOTION

Cr Donnie Grigau / Cr Michael Grout

That officers put the Mayoral Taskforce Notice of Motion to the National General Assembly advocating for Refugees out for community consultation for one month and then table the document for consideration at the May Ordinary Meeting of Council.

LOST

*Cr Ebbels called for a division:
For – Cr Grout, Cr Grigau
Against – Cr Ebbels, Cr Tolhurst, Cr Minty*



REPORT

Background

The Borough of Queenscliffe became a Refugee Welcome Zone signatory in 2014. A Refugee Welcome Zone is an initiative of the Refugee Council of Australia where councils have made a commitment to welcoming and upholding the human rights of refugees.

In June 2023, Cr Ross Ebbels attended the Australian Local Government National Assembly (Assembly) representing the Borough of Queenscliffe. At the Assembly Cr Ebbels worked with the Greater Dandenong City Council and Kingston City Council to put a motion acknowledging:

- *The federal government's pathway to permanency for over 19,000 Temporary Protection Visas and Safe Haven Enterprise Visas holders*
- *The contrasting federal government policy towards the remaining 12,000 people who have been failed by, or are still subjected to, the Fast Track Refugee Status Determination (RSD) process*

Cr Ebbels put an amendment to the original motion with the support of Greater Dandenong City Council. The amendment incorporated into the motion a call to the Australian Government to create a review process for those people who had been failed by the 'Fast Track' system prior to the Australian Government 'pathway to permanency' announcement early in 2023. The amendment put by Cr Ebbels reflected the request made to Council by the Queenscliff Rural Australians for Refugees (QRAR) to advocate for a review process.

The motion was carried by the Assembly.

Current situation

People seeking refugee protection face major hurdles in accessing federal government-funded support programs. Most are currently ineligible for the Status Resolution Support Services (SRSS) Program, the federal program to support people seeking asylum during their protection application process.

The SRSS Program has become so narrow and restricted that it fails to meet its intended purpose. Financial assistance delivered through the SRSS Program has been



cut by 95% (from \$300 million in 2015–16 to \$15 million in 2022–23) and the number of people assisted has dropped from more than 13,000 in 2017 to 1,600 in 2023. Expenditure on SRSS financial assistance in 2022–23 (\$15 million) was underspent by \$22 million.

Charities cannot meet the need for emergency assistance. The demand for help far outstrips that which charities and community groups have been able to provide. Homelessness services are reporting an increase in the number of people seeking asylum sleeping on the streets.

State governments are also winding back support. After providing some short-term assistance to fill the gap created by the federal government's cuts, state governments are now progressively withdrawing funding. Assistance for plane arrivals has ended in Queensland. The NSW Government ended its assistance in June 2023, on the clear expectation that the federal government will reverse past cuts to the SRSS program.

Lengthy delays in visa processing have made the situation much worse. This lack of access to assistance is coupled with large waiting times for decisions for people who apply for protection onshore, with people waiting more than eight years without access to a safety net for a final resolution of their asylum application.

Discussion

Local Government Response

Since 2018, the Local Government Mayoral Taskforce Supporting People Seeking Asylum has been advocating for the rights of people seeking asylum to the federal government. Established and chaired by Greater Dandenong Council, the Mayoral Taskforce Supporting People Seeking Asylum is now made up of a growing membership of over 40 councils nationwide, who understand this is an issue of national importance and provides advocacy for a fairer and swifter Refugee Status Determination system with adequate support systems in place for individuals and families at risk of destitution.

Right now in Australia there are more than 90,000 people waiting for their application for protection to be finalised. Applications for asylum are clearly stuck in a broken



system. This overly slow approach prevents individuals and families gaining the stability that refugee status provides. The result is vulnerable people living in local government communities for years, without access to critical support services such as Centrelink, Medicare, public housing, education, mental health and food.

The Australian Local Government Association (ALGA) will convene the 30th National General Assembly (NGA) in Canberra from 2 to 4 July 2024. The NGA is the premier national gathering of local governments and provides councils with the opportunity to come together, share ideas, debate motions and build on the relationship between local government and the Australian Government.

The theme of this year's NGA discussion paper is 'Building Community Trust'. The following statement appears on page 16 of the paper:

Arguably there is no greater obligation upon government than to maintain the trust that citizens have in meeting their community services obligations and promises, particularly to society's most vulnerable.

Key Dates:

29 March 2024 – Acceptance of motions

2 July 2024 – Regional Cooperation & Development Forum

3&4 July 2024 – National General Assembly

5 July 2024 – Australian Council of Local Government

Options

1. Council resolves to endorse the proposed Notice of Motion.
2. Council elects to amend the proposed Notice of Motion.
3. Council elects not to support the proposed Notice of Motion.

Communications and Engagement

Community Engagement

The purpose of this report is to inform the community regarding this proposal.



Collaboration

Council has previously supported Queenscliff Rural Australia for Refugees, and The Bellarine for Refugees work and advocacy. Furthermore, at its Ordinary Meeting of Council in December 2023, Council resolved to write to the federal government to advise that it supports and endorses the Combined Refugee Action Group resolution calling for a review of the Federal Government Fast Track determination process.

Governance Context

Relevant Law

Migration Act 1958 (Cth)

Charter of Human Rights

This report has had consideration to, and complies with, the *Charter of Human Rights and Responsibilities Act 2006*.

Gender Equality Act 2020

The *Gender Equality Act 2020* requires a Gender Impact Assessment to be undertaken when the Council develops or reviews any Council policy, program or service that has a direct and significant impact on the public. Has a Gender Impact Assessment been undertaken in respect of the matters in this Council Report?

No; this is advocacy work by Council and not a Council policy, program or service and therefore does not require a Gender Impact Assessment.

Regional, State and National Plans and Policies

Not Applicable.

Legal and Risk Implications

There are no legal or risk implications associated with this report.

Related Documents

Community Vision 2021–2031

Council Plan 2021–2025

Disclosure of Interest

No officer involved in the preparation of this report has any conflicts of interest.



Considerations

Environmental Sustainability

Not applicable.

Financial and Resource Implications

There are no financial or recourse implications associated with this report.

Innovation and Continuous Improvement

Not applicable.

Implementation

Operational Impacts

There are no operational impacts associated with this report.

Implementation Process

This advocacy project will be delivered by existing staff and resources. The CEO and Cr Ross Ebbels plan to attend the National General Assembly in Caberra in July 2024.

Attachments

Nil



13. Environment

13.1.	Reflect Reconciliation Action Plan
Author:	Climate Emergency Response Plan Project Officer
Portfolio:	Environment
Councillor:	Cr Grout

Purpose

The purpose of this report is to present to Council the Borough of Queenscliffe’s Reflect Reconciliation Action Plan (RAP) for adoption as endorsed by Reconciliation Australia.

Executive Summary

Portfolio 2: Environment, Strategic Objective: *To protect our environment and address climate change issues.*

Priority 1. *Align Council policies and plans with the Wadawurrung Healthy Country Plan.*

A Reflect RAP is used to lay the foundations in a workplace for future RAPs and reconciliation initiatives. A Reflect RAP is an internally focused document that is a public commitment by an organisation to undertake activity that contributes to the process of reconciliation. The RAP is published on Reconciliation Australia’s website.

The Reflect RAP is designed to provide workplaces with a roadmap to begin their reconciliation journey and includes mandatory actions and deliverables that workplaces are required to commit to in order to receive Reconciliation Australia’s endorsement.

There are four types of RAPs that are developed in the sequential order of:

1. Reflect;
2. Innovate;
3. Stretch; and
4. Elevate.



The Reflect RAP, and the other RAP types are structured around Reconciliation Australia's four core pillars: Relationships, Respect, Opportunities and Governance. The RAP framework sets out mandatory actions and inclusions. The Borough of Queenscliffe followed the Reconciliation Australia process for RAP development, review and endorsement.

The Borough's RAP was prepared by the RAP Working Group comprising Councillors and Council officers, representatives from Wadawurrung Traditional Owners Aboriginal Corporation, and other First Nations representatives. The sessions to prepare the RAP were facilitated by Aboriginal-owned Tiiamanno Consulting. The preparation of the RAP was a process of deep listening to First Nations peoples for guidance.

The working group set out to address the questions outlined in the 'Our Business', 'Our RAP' and 'Our partnerships/current activities' sections and assigned responsibility and a timeline for each deliverable in the RAP template.

The Borough's Reflect RAP has been approved by Reconciliation Australia and will take around 12 months to implement (March 2024 to March 2025).

RESOLUTION

Cr Robert Minty / Cr Ross Ebbels

That Council:

1. Adopts the Borough of Queenscliffe 'Reflect' Reconciliation Action Plan as endorsed by Reconciliation Australia;
2. Commences the implementation of the Reflect Reconciliation Action Plan; and
3. Commences the process for developing the 'Innovate' Reconciliation Action Plan with Reconciliation Australia.

CARRIED

Cr Grigau called for a division:

For – Cr Ebbels, Cr Tolhurst, Cr Minty

Against – Cr Grigau

Abstain – Cr Grout



MOTION

Cr Donnie Grigau / Cr Michael Grout

That officers put the Reflect Reconciliation Action Plan out for community feedback for two months and the document be table for consideration at the Ordinary meeting of Council in July 2024.

LOST

Cr Grigau called for a division:

For – Cr Grout, Cr Grigau

Against – Cr Tolhurst, Cr Ebbels, Cr Minty



REPORT

Background

The Reconciliation Action Plan (RAP) is a commitment in the Council Plan. It aligns with Portfolio 2: Environment, Strategic Objective: *To protect our environment and address climate change issues* and Priority 1. *Align Council policies and plans with the Wadawurrung Healthy Country Plan.*

The RAP is also an strategic action in the Climate Emergency Response Plan (CERP), Pillar 1. *Wadawurrung Country, Cultural Heritage and Values. Action 3. Reconciliation Action Plan (Reflect RAP).*

The RAP is part of Council working to support the shared vision of the Wadawurrung Healthy Country Plan. Together with the current Council Plan and the CERP, Council committed to develop and endorse a Reconciliation Action Plan (RAP) as a formal commitment to reconciliation. Actions included a commitment to start the innovative journey guided by Reconciliation Australia's Reconciliation Action Plan (RAP) which provides a strategic framework to guide Council's contribution to reconciliation both internally with the Reflect RAP, and then with the community commencing with the Innovate RAP.

Discussion

The Reflect RAP was endorsed by Reconciliation Australia in March 2024; therefore, Council can proceed with the next step, which is to develop an Innovate RAP. In this next phase, Council will work with the community to develop reconciliation initiatives. An Innovate RAP requires two calendar years for development and will also need to be endorsed by Reconciliation Australia.

Implementation of the Reflect RAP will take place from March 2024 to March 2025; implementation activity will occur concurrently with the process of developing an Innovate RAP.

One of the many ongoing benefits of this project is that it will help to demonstrate the ongoing relationship building and meaningful engagement with Wadawurrung Traditional Owners and First Nations peoples, as well as an increased understanding and respect for Wadawurrung Country and First Nations peoples.



Options

1. Council adopts the Borough of Queenscliffe 'Reflect' Reconciliation Action Plan as endorsed by Reconciliation Australia and begins the implementation of the Reflect RAP.
2. Council elects not to adopt the Reflect Reconciliation Action Plan.*
**Note Council does not have the option of editing or amending the Reflect Reconciliation Action Plan following the endorsement of Reconciliation Australia.*

Communications and Engagement

Community Engagement

The purpose of this report is to inform the community regarding this proposal of the progress the Council has made on the Borough of Queenscliffe Reflect Reconciliation Action Plan.

Collaboration

Officers have collaborated with Wadawurrung Traditional Owners Aboriginal Corporation, and other First Nations representatives regarding the Reflect RAP.

Governance Context

Relevant Law

Local Government Act 2020

Charter of Human Rights

This report has had consideration to, and complies with, the *Charter of Human Rights and Responsibilities Act 2006*.

Gender Equality Act 2020

The *Gender Equality Act 2020* requires a Gender Impact Assessment to be undertaken when the Council develops or reviews any Council policy, program or service that has a direct and significant impact on the public. Has a Gender Impact Assessment been undertaken in respect of the matters in this Council Report?

No; but it is noted that actions in the Reflect RAP may require a Gender Impact Assessment.

Regional, State and National Plans and Policies

Not applicable.



Legal and Risk Implications

Not applicable.

Related Documents

Annual Plan 2023–2024

Climate Emergency Response Plan 2021–2031

Community Vision 2021–2031

Council Plan 2021–2025

CP015 Reconciliation

Disclosure of Interest

No officer involved in the preparation of this report has any conflicts of interest.

Considerations

Environmental Sustainability

Environmental implications are an intrinsic part of the reconciliation process.

Financial and Resource Implications

This project is subject to additional Council resources and budget considerations.

Innovation and Continuous Improvement

The Reconciliation Action plan process was done in conjunction with Wadawurrung Traditional Owners, First Nation peoples, Aboriginal owned Tiimanno Consulting and Reconciliation Australia.

Implementation

Operational Impacts

This project relies on additional resources to be successfully delivered.

Implementation Process

This project will be delivered by existing staff and resources.

Attachments

1. Borough of Queenscliffe Reflect Reconciliation Plan [**13.1.1** - 38 pages]



14. Local Economy

No reports to consider.



15. Heritage, Planning & Infrastructure

15.1.	Planning Permit Activity Report
Author:	Senior Planner
Portfolio:	Heritage, Planning & Infrastructure

Purpose

The following table provides a summary of the planning permit activity during the last month.

Executive Summary

The following table provides a summary of the planning permit activity from the last report published at the close of business on 19 March 2024.

CATEGORY	TALLY
Current applications	3
Applications finalised since last report	12
New applications received since last report	7
Total number of active permit applications	5
VCAT matters yet to be determined	3
Development Plan & Planning Scheme Amendment Summary Report	4

RESOLUTION

Cr Ross Ebbels / Cr Donnie Grigau

That the Planning Permit Activity Report be received.

CARRIED UNANIMOUSLY



a. Current Applications

App. No.	Date Received	Address	Proposal	No. of objections	Status
PA2021048	27/05/2021	200-204 Point Lonsdale Road Point Lonsdale	Buildings and works associated with the construction of a two-storey building comprising four (4) shops and twelve (12) dwellings, use of the site for commercial premises, reduction of the standard car parking requirement of Clause 52.06, alteration to and creation of access to a road in a road zone category 1	9	Application on hold (at the request of the applicant)
PA2023062	12/09/2023	105-107 Point Lonsdale Road & 1 Simpson Street Point Lonsdale	Buildings and works associated with the construction of two townhouses, a commercial building comprising two retail units and two apartments, a six lot subdivision, partial waiving of the car parking required for the retail units, retail and residential development in the Bushfire Management Overlay and subdivision of land adjacent to a road in a Transport Zone 2.	9	Under consideration
PA2024009	13/02/2024	81 Hesse Street Queenscliff	Alterations and extensions to an existing building individually listed in a Heritage Overlay	0	Further information requested 16 February 2024



b. Applications Finalised Since Last Report

App. No.	Date Received	Address	Proposal	Status
A2018-079-2	06/02/2024	81 Nelson Road Queenscliff	Amendment: Subdivision of land into seven (7) lots, removal of vegetation and works associated with the subdivision	Amended permit issued
PA2023073	16/11/2023	30 Wharf Street Queenscliff	Demolition of an existing dwelling in a Heritage Overlay area, construction of a new dwelling and front fence including variation to the site coverage standard under the Design and Development Overlay 6	Notice of decision to grant a permit issued
PA2023078	18/12/2023 (Amended 25/01/2024)	6 Alexander Crescent Point Lonsdale	Alterations and extensions to an existing dwelling and variation to the site coverage requirements of Design and Development Overlay Schedule 4	Permit issued
PA2024001	08/01/2024	34 Point Lonsdale Road Point Lonsdale	Lopping of native vegetation	Permit issued
PA2024003	12/01/2024	5 Edgewater Close Queenscliff	Alterations and extensions (two storey) to an existing dwelling	Permit issued
PA2024007	08/02/2024	3 Queen Street Queenscliff	Construction of a dwelling and variation to the site coverage and side setback requirements of Design and Development Overlay Schedule 1	Permit issued
PA2024011	22/02/2024	16 Edgewater Close Queenscliff	Removal of native vegetation	Permit issued
PA2024013	14/03/2024	1/85 Bellarine Highway Point Lonsdale	Subdivision of the land into three (3) lots with common property	Permit issued
VS2400001	16/02/2024	77A Hesse Street Queenscliff	Display business identification signage	Permit issued
VS2400003	26/02/2024	4-6 King Street Queenscliff	Demolition of an outbuilding in a Heritage Overlay area	Permit issued
VS2400004	04/03/2024	Bellarine Highway Queenscliff	Remove of a cypress tree	Permit issued
VS2400005	08/03/2024	2 Bowen Road Point Lonsdale	Removal of native vegetation	Permit issued



c. New Applications Received Since Last Report

App. No	Date Received	Address	Proposal	No. of objections	Status
PA2024011	22/02/2024	16 Edgewater Close Queenscliff	Removal of native vegetation	0	Permit issued
PA2024012	28/02/2024	75 Learmonth Street Queenscliff	Part demolition, alterations and extensions (two storey) to an existing dwelling and construction of a front fence in a Heritage Overlay area	0	Public notification Referral to Heritage Advisor
PA2024013	14/03/2024	1/85 Bellarine Highway Point Lonsdale	Subdivision of the land into three (3) lots with common property	0	Permit issued
PA2024014	15/03/2024	21 Cheshunt Street Point Lonsdale	Alterations and extensions to an existing dwelling	0	Under consideration
VS2400003	26/02/2024	4-6 King Street Queenscliff	Demolition of an outbuilding in a Heritage Overlay area	N/A	Permit issued
VS2400004	04/03/2024	Bellarine Highway Queenscliff	Remove of a cypress tree	N/A	Permit issued
VS2400005	08/03/2024	2 Bowen Road Point Lonsdale	Removal of native vegetation	N/A	Permit issued



d. VCAT Matters

App. No	Date Received	Address	Proposal	Status
PA2022-131	18/10/2023	7 Henry Street Queenscliff	Construction of two dwellings (two storey), variation to the setback requirements of Design and Development Overlay Schedule 1 and subdivision of the land into two (2) lots	VCAT application for review lodged by objector VCAT compulsory conference 8 April 2024 & hearing 17 June 2024
PA2022-044	05/12/2023	6 McDonald Road Queenscliff	Use of the land for a helicopter landing site	VCAT application for review lodged by applicant VCAT compulsory conference 9 May 2024 VCAT hearing 15 & 16 July 2024
PA2023-042	26/06/2023	13 Nicholas Court Point Lonsdale	Construction of a two-storey dwelling and front fence	VCAT application for review lodged by objector VCAT compulsory conference 5 July 2024 VCAT hearing 6 September 2024



e. Development Plan & Planning Scheme Amendment Summary Report

Reference no.	Details	Status
C37quen	Proposed application of additional controls on three (3) Monterey Cypress trees on the Bellarine Highway	C37quen has no formal status. Council officers are awaiting incorporation of the Bellarine Distinctive Area and Landscape Statement of Planning Policy into the Queenscliffe Planning Scheme before progressing C37quen
C39quen	Proposed administrative corrections to the Queenscliffe Planning Scheme	Notice of approval of amendment C39quen was published in the Special Government Gazette on 14 March 2024. A hardcopy of the approved amendment documents is available for viewing at the Council Offices. A link to amendment documents is also available on the Borough of Queenscliffe website
DP2	Queenscliff Ferry Terminal (1 Wharf Street East, Queenscliff): Proposed amendment to incorporate an all abilities public access pathway to the beach	Referral to DEECA
C40quen	Proposed amendment to incorporate the recommendations of the “Heritage Review of Places in Fisherman’s Flat Urban Conservation Precinct (HO1), Fisherman’s Flat, Queenscliff, Victoria” (Ecology and Heritage Partners, August 2023)	Exhibition of amendment C40quen commenced on 7 March 2024 and will conclude on 12 April 2024. A hardcopy of the proposed amendment is available for viewing at the Council Offices. Amendment documents are also available on the Borough of Queenscliffe website

Legend

Italic text Amendment/extension of time request to application previously determined by Council

Bold text Officer delegation removed

PA Planning permit application

VS VicSmart application

A Application to amend a planning permit (under Section 72)



15.2.	Active Transport Strategy Two-Year Implementation Plan
Author:	Manager Infrastructure & Environment
Portfolio:	Heritage, Planning & Infrastructure
Councillor:	Cr Ebbels

Purpose

The purpose of this report is to seek endorsement from Council on the draft implementation plan that identifies priority actions for the next two years following the adoption of the Active Transport Strategy 2023–2033 (ATS).

Executive Summary

Portfolio 1: Health and wellbeing

Strategic Objective: *To support community wellbeing and encourage an active lifestyle*

Priority 1: *Promote healthy and active lifestyles*

Portfolio 4: Heritage, planning and infrastructure

Strategic Objective: *To protect our distinctive coastal, cultural and built environment, and provide sustainable, suitable infrastructure*

Priority 5: *Maintain and improve community infrastructure within the Borough*

Priority 6: *Facilitate walking, cycling and active transport*

Active Transport is anything that gets people moving while travelling from one destination to another. This includes walking, riding, and other non-motorised forms of mobility such as skating, rollerblading or scooting. It also includes non-motorised wheelchairs.

The ATS sets out the strategies, actions, and initiatives that should be implemented over the next 10 years. The proposed two-year implementation plan has been developed to prioritise actions and initiatives within the first two years of ATS.

RESOLUTION

Cr Ross Ebbels / Cr Robert Minty

That Council endorses the proposed two-year implementation plan as presented.



CARRIED

*Cr Grigau called for a division:
For – Cr Tolhurst, Cr Ebbels, Cr Minty
Against: Cr Grigau
Abstain: Cr Grout*

MOTION

Cr Donnie Grigau / Cr Michael Grout

That officers put the Active Transport Strategy two year implementation plan out for community consultation for one month and table the document for consideration at the Ordinary Meeting of Council in May 2024.

LOST



REPORT

Background

At the Ordinary Meeting of Council held on 13 December 2023, Council resolved to:

- a) Adopt the Active Transport Strategy 2023-2033 as presented;*
- b) Directs Council officers to develop an implementation plan that identifies priority actions for the next two years;*
- c) Directs Council officers to present a draft of the implementation plan to Council at an Assembly in the first quarter of 2024; and*
- d) Directs Council officers to include the Murray Road speed reduction options community consultation in the implementation plan as an action to be undertaken in the first quarter of 2024.*

The implementation plan has been developed giving consideration to available budgets and possible grant funding, staff resources, feedback through the ATS engagement process, and linkages with existing Council strategies and projects.

Discussion

The ATS provides comprehensive guidance on how to achieve the vision for active transport within the Borough, which is defined as:

"A connected Borough, where walking, riding and wheeling are safe and enjoyable ways of moving to, from and around the Borough regardless of age or ability."

The following three strategies are identified within the ATS Section 1 – Executive Summary as those which will have the most significant impacts on achieving this vision:

- Complete the pathway network
- Finish the missing links in the Bellarine Rail Trail
- Implement bicycle parking at key locations

The following ten-year targets are set within the ATS Section 2 – Vision for Active Transport:



Target	Data Source
To increase the number of trips made by walking by 100% to: <i>40% of people within the Borough walk for transport four or more times per week</i>	Resident surveys Pedestrian surveys
To increase the proportion of people riding for exercise or transport within the Borough to 33%	Resident surveys Bicycle surveys
Zero fatalities or serious injuries for vulnerable road users (bike riders and pedestrians) within the Borough of Queenscliffe.	Victorian government CrashStats database
To complete 100% the priority pathway network projects and the on-road cycling network within the Borough of Queenscliffe.	GIS data
To improve the perceptions of safety for people who ride, walk or wheel within the Borough.	Resident surveys
Implement 200 new bicycle parking spaces within the Borough of Queenscliffe	GIS data

To help achieve these targets, 21 individual strategies addressing five separate objectives are proposed within the ATS Section 6 – The Strategy.

These strategies were used as the basis of the two-year implementation plan. This plan was then refined giving consideration to:

- available budgets
- staff resourcing
- potential grant funding
- feedback received during the ATS engagement process
- links with related Council policies, plans, and strategies
- balancing the plan across the multiple objectives listed in the ATS Section 6

The proposed implementation plan is shown in the following table. It should be noted that a number of items in the plan are dependent on external grant funding. Should grant funding not be available, then these items may not be delivered.

Year	ATS Strategy	Project	Description	Funded
23/24	1.1	Boat Ramp Link Path Construction	Construction of a 2m wide concrete path including passive level crossing. Hesse St (east side) Wharf St to Boat Ramp.	Yes



Year	ATS Strategy	Project	Description	Funded
23/24	1.3	Murray Rd Shared Use Options	Design and investigation only. Address missing link in Bellarine Rail Trail. Undertake community consultation to determine the preferred design solution.	Yes
23/24	2.2	Bicycle Parking	Implement bicycle parking at key locations across the network.	Yes
23/24	4.1	Recycled Materials	Encourage recycled and environmentally friendly materials in active transport infrastructure. Develop staff capacity, e.g. undertake training - <i>IPWEA The Circular Economy and Use of Recycled Materials in Infrastructure</i> .	Yes
24/25	1.1 1.3	Murray Rd Shared Use Construction	Construction phase of Murray Rd shared use project following community engagement. May be dependent on grant funding.	No
24/25	1.1	Flinders St Path Construction	Design and construction of a 1.5m wide concrete path. Flinders St (south side) between Swanston St and Bethune St.	Yes
24/25	1.1	Ocean Rd Path Investigation	Investigation only. Determine scope for potential Ocean Rd path, including width, alignment, and material. Engage with community, stakeholders and Lived Experience Disability Group.	Yes
24/25	1.5	Pt Lonsdale Rd and Lawrence Rd Intersection	TBC - May be considered as a potential project under the Safe Local Roads and Streets Program. Workshop and Project Development tentatively scheduled between August 2024, and May 2025.	No
24/25	1.6	Wayfinding Signage	Implement wayfinding signage to improve connectivity throughout the Borough for pedestrians and cyclists.	No
24/25	2.3	Path DDA Upgrade Investigation	Investigation only. Identify and prioritise potential upgrades where paths do not comply with DDA requirements. Investigate future grant opportunities to fund upgrades.	No
24/25	2.4 3.2	Engagement with Primary Schools	Identify any gaps within bicycle infrastructure at schools. Identify opportunities for road safety and educational programs.	Yes
24/25	4.3	Vegetation Policy	Develop vegetation management policy relating to the maintenance of existing pathways and road verges. To be completed alongside other key Council documents where vegetation management has been identified as a priority.	Yes



Year	ATS Strategy	Project	Description	Funded
25/26	1.1	Flinders St Path Construction	Design and construction of a 1.5m wide concrete path. Flinders Street (south side) between Henry and Flinders Monument. Option to extend to bus stop.	No

Options

1. Council can endorse the proposed implementation plan.
2. Council can amend the proposed implementation plan.
3. Council can elect not to endorse the proposed implementation plan.

Communications and Engagement

Community Engagement

The purpose of this report is to inform the community regarding this proposal.

Collaboration

There are no collaboration requirements associated with this report.

Governance Context

Relevant Law

Not applicable.

Charter of Human Rights

This report has had consideration to, and complies with, the *Charter of Human Rights and Responsibilities Act 2006*.

Gender Equality Act 2020

The *Gender Equality Act 2020* requires a Gender Impact Assessment to be undertaken when the Council develops or reviews any Council policy, program or service that has a direct and significant impact on the public. Has a Gender Impact Assessment been undertaken in respect of the matters in this Council Report?

No; while the matters in this report do have a direct impact on the public, it considers the accessibility of active transport at a strategic level. Individual projects listed on



the proposed two-year implementation plan may be subject to individual Gender Impact Assessments when deemed required.

Regional, State and National Plans and Policies

Not applicable.

Legal and Risk Implications

There are no legal or risk implications associated with report.

Related Documents

Active Transport Strategy 2023-2033

Disclosure of Interest

No officer involved in the preparation of this report has any conflicts of interest.

Considerations

Environmental Sustainability

Objective 4 within the ATS is dedicated to designing for and protecting the natural environment. It states that the movement of people and supporting infrastructure will be respectful of the natural environment. The following two strategies are proposed to be delivered during the initial two years of the ATS, and will directly support environmentally sustainable outcomes:

- Strategy 4.1 – Encourage recycled and environmentally friendly materials in new active transport infrastructure.
- Strategy 4.3 – Update / create policy regarding vegetation and path maintenance on key routes and within the active transport network.

Furthermore, all actions listed within the proposed implementation plan are designed to promote active transport within the Borough which, in turn, benefit the environment.

Financial and Resource Implications

Where projects are not currently funded, Council officers will seek external grant funding to assist in delivering the identified projects.



If grant funding is unavailable, then some projects may not be delivered within the timeframes indicated.

Innovation and Continuous Improvement

The proposed two-year implementation plan has been developed to drive the continuous improvement of the Borough's active transport network.

Implementation

Operational Impacts

This project will be delivered with existing operational resources.

Implementation Process

The proposed two-year implementation plan identifies the priority projects to be delivered from the ATS. This plan will be periodically reviewed and updated as required. It will also be used as a tool to assist in identifying and applying for external grant funding opportunities.

Attachments

Nil



15.3.	Point Lonsdale Lighthouse Reserve Project Update #3
Author:	Manager Customer Experience
Portfolio:	Heritage, Planning & Infrastructure
Councillor:	Cr Ebbels

Purpose

This report provides an update on the capital work projects Council are currently undertaking at the Point Lonsdale Lighthouse Reserve.

Executive Summary

The projects currently being undertaken at the Point Lonsdale Lighthouse Reserve align to the following portfolio objectives including:

Portfolio 4: Heritage, planning and infrastructure

Strategic Objective: To protect our distinctive coastal, cultural and built environment, and provide sustainable, suitable infrastructure

Priority 4: Maintain and promote military, maritime and historic features on Council-managed land

Priority 5: Maintain and improve community infrastructure within the Borough

Council currently has two projects underway at the Point Lonsdale Lighthouse Reserve. These projects are known as:

- The Point Lonsdale Lighthouse Reserve Development – Stage 1.
Stage 1 is funded by Regional Development Victoria and the Borough of Queenscliffe. Stage 1 of the project is nearing completion.
- The Point Lonsdale Lighthouse Reserve Development – Stage 2.
Stage 2 is funded by the Department of Energy, Environment and Climate Action (DEECA). Works for stage 2 of the project will commence in the first quarter of 2024.

At the Ordinary Meeting of Council on 13 December 2023, Council resolved to bring monthly project updates detailing the progress of these projects.



RESOLUTION

Cr Isabelle Tolhurst / Cr Donnie Grigau

That Council notes the Point Lonsdale Lighthouse Reserve project update for March 2024.

CARRIED UNANIMOUSLY



REPORT

Background

In 2019, following community consultation and consideration by a representative reference group, Council resolved to adopt a masterplan to guide the development and restoration of the Point Lonsdale Lighthouse Reserve.

In October 2019, Council commenced a development approval process to implement the elements of a landscape Master Plan for the Lighthouse Reserve adopted at the Ordinary Council Meeting in January 2019.

In December 2019, an amendment to the Victorian Heritage Register introduced greater heritage controls across the site, including increased controls to protect cultural heritage values.

In March 2021, Council amended the 2019 resolution to reflect the limitations to works resulting from the new heritage controls and advice from the Wadawurrung Traditional Owners Aboriginal Corporation about the cultural significance of the site.

Following the decision in March 2021, Stage 1 of the Point Lonsdale Lighthouse Reserve Development works became:

- External restoration of P1 Huts;
- Additional works in line with the site Masterplan that includes a sculptural component that observes the aboriginal historical significance of the site; and
- General site clean up.

As part of this work a Conservation Management Plan was developed for the area included in the updated heritage citation.

In September 2022, Council was advised that the State Government had included \$1million in the 2022–2023 state budget for Stage 2 of the Point Lonsdale Lighthouse Reserve Development.

Council formed a project control group to manage Stage 2 in June 2023.



Discussion

Stage 1

Council is currently in the process of gaining all the required approvals needed for the installation of the Wadawurrung sculptural element; with Wadawurrung guidance this element has also become the interpretive signage component which is needed to complete this project. Installation of the signage recognising Wadawurrung connection to the site is expected to occur in the second quarter of 2024.

Stage 2

As reported in Project Update #2 a Cultural Heritage Management Plan (CHMP) is required to be completed before works commence at the Point Lonsdale Lighthouse Reserve.

The extent of the works to be undertaken will be dependent on the advice received from Heritage Victoria, project CHMP consultants and the Traditional Owners. Once this advice is received the PCG will confirm the project scope; this scope will be provided to the Traditional Owners for the CHMP investigations.

Once the PCG has finalised the project scope and timelines, Council will need to request a variation to the current funding agreement from the Department of Energy, Environment and Climate Action (DEECA) in accordance with the revised scope and timeline for the project.

Options

1. Note the officer report as presented.
2. Request further information regarding the projects.

Communications and Engagement

Community Engagement

The purpose of this report is to inform the community of the projects occurring at the Point Lonsdale Lighthouse Reserve.

Collaboration

Since being transferred ownership of the Point Lonsdale Lighthouse Reserve from the Victorian Government in 2012, Council has been working with various government



stakeholders in conjunction with the local community to restore and revitalise this area.

A community reference group has driven the key components of the masterplan that was adopted by Council 2019.

Council has worked closely with Regional Development Victoria, the Department of Jobs, Precincts and Regions, and the Wadawurrung Traditional Owners to agree to a way forward on progressing the project, including making variations to the original grant.

The current PCG includes community representatives and officers from the Department of Environment, Energy and Climate Action. Local state member Alison Marchant attends as an observer.

Governance Context

Relevant Law

Marine and Coastal Act 2018

Charter of Human Rights

This report has had consideration to, and complies with, the *Charter of Human Rights and Responsibilities Act 2006*.

Gender Equality Act 2020

The *Gender Equality Act 2020* requires a Gender Impact Assessment to be undertaken when the Council develops or reviews any Council policy, program or service that has a direct and significant impact on the public. Has a Gender Impact Assessment been undertaken in respect of the matters in this Council Report?

No; this is an update on a program.

Regional, State and National Plans and Policies

Not Applicable.

Legal and Risk Implications

The legal and risk implications associated with these projects will continue to be monitored.



Related Documents

Council Plan 2021–2025

Disclosure of Interest

No officer involved in the preparation of this report has any conflicts of interest.

Considerations

Environmental Sustainability

The main aim of the P1 Hut restoration works is to make the area safe by removing asbestos in and around the buildings, enabling Council to remove the fences which restrict access to the site.

Financial and Resource Implications

There are no financial or resource implications associated with this report.

Innovation and Continuous Improvement

Not applicable.

Implementation

Operational Impacts

There are no operational impacts associated with this report.

Implementation Process

This project will be delivered by an external contractor.

Attachments

Nil



16. Governance & Finance

16.1.	Review of Council Policies
Author:	Chief Executive Officer HR & Governance Coordinator
Portfolio:	Governance & Finance
Councillor:	Cr Grigau

Purpose

The purpose of this report is for Council to consider two revised Council policies, as follows:

- CP015 Reconciliation (revised)
- CP050 Public Transparency (revised)

Executive Summary

Portfolio 5: Governance and Finance

Strategic Objective: To provide a financially viable Council that is accountable, transparent and practices good governance.

Priority 3: Accountable and transparent governance

Council Policies CP015 Reconciliation and CP050 Public Transparency have both been reviewed and are now presented for consideration by Council. CP050 Public Transparency only has minor changes proposed, while CP015 Reconciliation has been substantially re-written to better reflect Council's reconciliation work.

RECOMMENDATION

That Council adopt the following revised policies as presented:

- a) CP015 Reconciliation
- b) CP050 Public Transparency



RESOLUTION

Cr Donnie Grigau / Cr Ross Ebbels

That Council considers the two policies individually.

CARRIED UNANIMOUSLY

RESOLUTION

Cr Donnie Grigau / Cr Michael Grout

That officers put CP015 Reconciliation policy out for community consultation for two months and table the policy for consideration at the Ordinary Meeting of Council in June 2024.

CARRIED

*Cr Grigau called for a division:
For – Cr Tolhurst, Cr Grigau, Cr Grout
Against – Cr Minty, Cr Ebbels*

RESOLUTION

Cr Donnie Grigau / Cr Ross Ebbels

That CP050 Public Transparency be adopted as presented.

CARRIED UNANIMOUSLY



REPORT

Background

CP015 Reconciliation

In 2023 the Borough of Queenscliffe commenced the process of developing a Reflect Reconciliation Action Plan. This Reflect Reconciliation Action Plan was itself an action item from Council's Climate Emergency Response Plan. While Council first developed Council Policy CP015 Reconciliation in 2003, as part of its commitment to reconciliation, Council's reconciliation journey has evolved since then and continues to develop.

CP050 Public Transparency

The *Local Government Act 2020* is based on a principles-based approach with one of those key principles being that transparency is a fundamental requirement of local government. When the new Act was introduced in 2020, it required all Victorian councils to implement a public transparency policy. The relevant legislation regarding the policy requirements is as follows:

Local Government Act 2020

s.57 Public transparency policy

(1) A Council must adopt and maintain a public transparency policy.

(2) A public transparency policy must—

(a) give effect to the public transparency principles; and

(b) describe the ways in which Council information is to be made publicly available; and

(c) subject to section 58(b), specify which Council information must be publicly available, including all policies, plans and reports required under this Act or any other Act; and

(d) include any other matters prescribed by the regulations.

(3) A Council must adopt the first public transparency policy under this section on or before 1 September 2020.

(4) For the purposes of the public transparency policy and the public transparency principles, information includes documents.

s.58 The public transparency principles

The following are the public transparency principles—



- (a) Council decision making processes must be transparent except when the Council is dealing with information that is confidential by virtue of this Act or any other Act;*
- (b) Council information must be publicly available unless— (i) the information is confidential by virtue of this Act or any other Act; or (ii) public availability of the information would be contrary to the public interest;*
- (c) Council information must be understandable and accessible to members of the municipal community;*
- (d) public awareness of the availability of Council information must be facilitated*

The proposed changes to the Borough of Queenscliffe's Council Policy CP050 Public Transparency comply with the legislative requirements.

Discussion

This report outlines proposed amendments to two existing Council policies.

CP015 Reconciliation

Council first developed a Reconciliation policy in 2003 and it was last reviewed in 2016. The purpose of this policy is to express the Borough of Queenscliffe's commitment to building strong relationships with the Wadawurrung, the traditional custodians of the lands where the Borough is located, and with all Aboriginal and Torres Strait Islander peoples.

Council commenced a Reflect Reconciliation Action Plan process in 2023. As part of this process, it became apparent that Council Policy CP015 Reconciliation no longer best reflected Council views and practice regarding reconciliation.

Council Policy CP015 Reconciliation has now been substantially re-written to better complement Council's Reflect Reconciliation Action Plan and current reconciliation actions. The proposed changes commit Council to:

- listening and learning from the Wadawurrung, traditional owners of the land known as the Borough of Queenscliffe;
- listening and learning from all Aboriginal and Torres Strait Islander peoples;
- implementing the actions set out in the Reflect Reconciliation Action Plan;
- developing a Innovate Reconciliation Action Plan as the next step of our reconciliation journey.



It is anticipated this policy will require more amendments over time as Council's Reconciliation Action Plan further evolves.

CP050 Public Transparency

CP050 Public Transparency policy was first adopted in August 2020 and was a requirement of the new *Local Government Act 2020*. The purpose of this policy is to give effect to the Public Transparency Principles as prescribed in the *Local Government Act 2020*, and describe the ways in which Council Information will be made publicly available and describe the categories of Council information that may be unavailable, or unavailable to the public.

Only minor amendments have been proposed to Council Policy CP050 Public Transparency. Apart from correcting a numbering mistake, the two changes are:

- Adding in point 2.4 noting that when officers are making decisions under delegation or authorisation of the Council under the Act or any other legislation, they must have regard to the public transparency principles in the Act
- Appendix 1, point 3 change the wording from '...will be available on Council's website:' to '...will be available publicly, either by way of publication on Council's website, inspection or on request' to allow for greater flexibility in the provision of information to our community and better cater to the community's needs as to how they wish to receive information.

Options

1. Adopt the policies as presented.
2. Request changes to the policies as presented.

Communications and Engagement

Community Engagement

The purpose of this report is to inform the community regarding this proposal.

Collaboration

Not applicable.



Governance Context

Relevant Law

Local Government Act 2020

Charter of Human Rights

This report has had consideration to, and complies with, the *Charter of Human Rights and Responsibilities Act 2006*.

Gender Equality Act 2020

The *Gender Equality Act 2020* requires a Gender Impact Assessment to be undertaken when the Council develops or reviews any Council policy, program or service that has a direct and significant impact on the public. Has a Gender Impact Assessment been undertaken in respect of the matters in this Council Report?

No; while the matters in this report do have a direct impact on the public, it is not considered sufficiently significant to require a Gender Impact Assessment.

Regional, State and National Plans and Policies

Not applicable.

Legal and Risk Implications

There are no legal or risk implications associated with this report.

Related Documents

CP015 Reconciliation

CP050 Public Transparency

Disclosure of Interest

No officer involved in the preparation of this report has any conflicts of interest.

Considerations

Environmental Sustainability

There are no environmental sustainability implications associated with this report.



Financial and Resource Implications

There are no financial or recourse implications associated with this report.

Innovation and Continuous Improvement

Continuous improvement is a key consideration when Council policies are reviewed.

Implementation

Operational Impacts

This project will be delivered with existing operational resources.

Implementation Process

This project will be delivered by existing staff and resources.

Attachments

1. Revised CP050 Public Transparency [**16.1.1** - 10 pages]
2. Revised CP050 Public Transparency TRACK CHANGES [**16.1.2** - 10 pages]
3. Revised CP015 Reconciliation Policy [**16.1.3** - 2 pages]
4. Revised CP015 Reconciliation Policy TRACK CHANGES [**16.1.4** - 3 pages]



17. Signing & Sealing of Documents

No reports to consider.

18. Questions Without Notice

18.1. Questions Without Notice Status Update

No Questions Without Notice are outstanding.

18.2. Questions Without Notice

Nil.

19. List of Council Meetings

Councillor Listening Post

31 March 2024 at 11:00am to 12:00pm (Easter weekend)

Queenscliff Market

Planning Review Meeting

10 April 2024 at 7:00pm (if required)

Councillor Listening Post

14 April 2024 at 11:00am to 12:00pm

Point Lonsdale Market

Ordinary Meeting of Council

24 April 2024 at 7:00pm

Queenscliff Town Hall



20. Closed Session of Meeting

The chair will close the meeting to consider confidential items.

RESOLUTION

Time: 8:26 pm

Cr Ross Ebbels / Cr Donnie Grigau

That, in accordance with sections 66(1) and 66(2)(a) of the *Local Government Act 2020*, the meeting be closed to members of the public for the consideration of the following confidential items:

20.1. Community Service Awards 2024

This agenda item is deemed to contain confidential information as per section 3(1)(f) of the *Local Government Act 2020* as it contains personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs. This ground applies as this item relates to a confidential community awards process.

20.2. CEO Employment Contract

This agenda item is deemed to contain confidential information as per section 3(1)(f) of the *Local Government Act 2020* as it contains personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs. This ground applies as this item is a personnel (human resources) matter.

CARRIED UNANIMOUSLY

21. Ratification of Confidential Items

Having considered confidential items, the Chair will resume the meeting.

RESOLUTION

Time: 9:29pm



Cr Ross Ebbels / Cr Robert Minty

That Council reopen the meeting and resume standing orders.

CARRIED UNANIMOUSLY

RESOLUTION

Cr Isabelle Tolhurst / Cr Robert Minty

That the decisions made in camera be ratified by Council.

CARRIED UNANIMOUSLY

22. Close of Meeting

Cr Isabelle Tolhurst declared the meeting closed at 9:32pm.



23.1. ADJUNCT TO 7 – RECORD OF INFORMAL MEETINGS OF COUNCILLORS

The Borough of Queenscliffe Governance Rules (rule 11) require tabling of records of informal meetings of Councillors at the next convenient Council meeting and that their record be included in the minutes of that Council Meeting. If there is a meeting of Councillors that:

11.1 is scheduled or planned outside of an Ordinary Meeting of Council for the purpose of discussing the business of Council or briefing Councillors; and

11.2 is attended by at least one senior member of Council staff; and

11.3 all Councillors have been invited by the Chief Executive Officer; and

11.4 a majority of Councillors are present; and

11.5 is not a Delegated Committee meeting or Community Asset Committee meeting.

Informal Meeting	Councillors	Officers	Agenda items	Conflict of interest disclosures
Councillor Assembly Briefing 28 February 2024 2:36pm – 3:34pm Wirrng Wirrng	Cr Tolhurst, Mayor Cr Ebbels Cr Grout Cr Grigau Cr Minty	Martin Gill, CEO Tim Crawford, MPRS Gihan Kohobange, MFS Stuart Hansen, MIE Abbey Tatterson, MCE Steve Quick, RIE	1. Active Transport Strategy Implementation Plan 2. King Street tree planting 3. Public questions for the February Ordinary Meeting	Nil.



Informal Meeting	Councillors	Officers	Agenda items	Conflict of interest disclosures
<p>Councillor Assembly Briefing 6 March 2024 2:41pm – 4:14pm Wirrng Wirrng</p>	<p>Cr Tolhurst, Mayor Cr Ebbels Cr Minty</p>	<p>Tim Crawford, MPRS Gihan Kohobange, MFS Stuart Hansen, MIE Abbey Tatterson, MCE Makenna Bryon, CC Sarah Hawkins, CO Jodie Hunt, FSC</p>	<p>1. Budget 2024 –25 Community Engagement Feedback</p>	<p>Nil.</p>
<p>G21 Councillor Briefing 13 March 2024 2:00pm – 2:45pm Wirrng Wirrng</p>	<p>Cr Tolhurst, Mayor Cr Ebbels Cr Grigau Cr Minty</p>	<p>Martin Gill, CEO</p>	<p>1. G21 Regional Alliance Memorandum of Understanding</p>	<p>Nil.</p>
<p>Councillor Assembly Briefing 13 March 2024 2:45pm – 4:30pm Wirrng Wirrng</p>	<p>Cr Tolhurst, Mayor Cr Ebbels Cr Grigau Cr Minty</p>	<p>Martin Gill, CEO Tim Crawford, MPRS Stuart Hansen, MIE Abbey Tatterson, MCE Bec Petit-Bramwell, CERP Shelley Sutton, CDO Makenna Bryon, CC Steve Ward, CSC</p>	<p>1. Draft Action & Inclusion Plan update 2. Reflect Reconciliation Action Plan 3. Review of Council Policies: CP015 Reconciliation 4. Confidential Community Service Award nominations 2024 5. Murray Road construction management 6. Neighbourhood batteries announcement</p>	<p>Nil.</p>



Informal Meeting	Councillors	Officers	Agenda items	Conflict of interest disclosures
			7. Murray Road shared path consultation feedback	
CEO & Councillor Meeting 20 March 2024 2:00pm – 2:30pm Wirrng Wirrng	Cr Tolhurst, Mayor Cr Ebbels Cr Grout Cr Grigau Cr Minty	Martin Gill, CEO	1. Queenscliff Recreation Reserve Oval Lighting LED upgrade and competition dates 2. Public Toilet Strategy 3. Avenue of Honour	Nil.
Councillor Assembly Briefing 20 March 2024 2:30pm – 5:25m Wirrng Wirrng	Cr Tolhurst, Mayor Cr Ebbels Cr Grout Cr Grigau Cr Minty	Martin Gill, CEO Stuart Hansen, MIE Abbey Tatterson, MCE Gihan Kohobange, MFS Brydon King, SP Jodie Hunt, FSC	1. Planning Application 2022/044 at 6 McDonald Road Queenscliff: VCAT process 2. Budget: First Cut Draft Budget 2024/25	Nil.

MCE – Manager Customer Experience	BSA – Business Services Accountant	CC – Communications Coordinator
CDO – Community Development Officer	CEO – Chief Executive Officer	CERP – Project Officer, Climate Emergency Response Plan
CIAE – Community Infrastructure Asset Engineer	CO – Communications Officer	CSRO – Community Stakeholder Relations Officer
RIE – Roads Infrastructure Engineer	EA – Assistant to the CEO, Mayor & Councillors	EPO – Executive Project Officer
FSC – Financial Services Coordinator	HR&GC – HR & Governance Coordinator	MFS – Manager Finance & ICT Services



MIE – Manager Infrastructure & Environment	MPRS – Manager Planning & Regulatory Services	RO – Rates Officer
SP – Senior Planner	STP – Strategic Planner	VFO – Vegetation and Foreshore Officer
WRRO – Waste & Resource Recovery Officer	CSC – Community Services Coordinator	



23.2. ADJUNCT TO 5.1 – PUBLIC QUESTIONS STATUS UPDATE

Date	Question	Action	Status
28/2/24	<p>Public Question 2 from Kelvin Pettigrove</p> <p>As a homeowner and resident directly impacted by the installation of EV chargers at 152 Learmonth St, QUEENSCLIFF, who have actively participated in presenting a petition for the relocation of these EV charges to the February Council. We are eager to understand the process and timeline of Public Consultation that lead to the installation of these charges. Particularly as those of us most affected were not consulted in the decision making process. Please provide evidence of council's engagement.</p>	Question taken on notice.	Mr Kelvin Pettigrove has submitted a formal complaint regarding the Learmonth Street electric vehicle charging stations to the Ombudsman
28/2/24	<p>Public question 4 from PLCA</p> <p>Further to Council's Agenda item, in the February Ordinary Meeting CEO Report Page 24, the Association would like to ask the following:</p> <p>1. So that Queenscliffe Council doesn't repeat the mistakes associated with the installation of EV Chargers where residents were not consulted and there is no planning process, can council please outline the planning and consultation process used to determine the 4 Mondo sites to install 100kWh/250kWh batteries on Council owned land; and</p>	Second question taken on notice	Response sent on 15 March 2024, see attachments



	<p>2. Furthermore, given the HV Electrical network in Point Lonsdale, interweaves with CoGG, would the council be prepared to discuss with CoGG, a possible site in CoGG, where there may be more suitable site(s) in an Electrical High Voltage Network context - which might allow more connectivity? Thank-you</p>		
<p>28/2/24</p>	<p>Public Question 6 from David Connoley The Queenscliff Traffic Management Strategy was has now undergone 4 final revisions at unknown cost after the Draft document was completed in December 2022. The initial Draft document did not entail any advertised or formal community consultation, despite considerable amount of questions of when the draft report was to be released. There was also an assurance from the CEO that traffic and pedestrian quantifiable data from Searoad Ferries being provided and included in the report. Since December 2022 Council has released the ATS and completed various wombat and zebra crossings without the benefit of the Draft QTMS being made available for debatable reasons.</p>	<p>Clarifying question taken on notice</p>	<p>Response sent on 15 March 2024, see attachments</p>



	<p>The community now, 2 years after a draft was presented to Council is provided an opportunity to be consulted on a Final version.</p> <p>Question</p> <p>Can the community be assured by Councillors this consultation will not amount to a 'Claytons' consultation and engagement process given a draft was delivered 2 years ago and will community consultation proposed on the QTMS result in any substantial or effective alterations to the Ratio final report given the limited changes made to the ATS?</p>		
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Attachments

1. Response to public question 4 from PLCA [**23.2.1** - 1 page]
2. Response to public question 6 from David Connoley [**23.2.2** - 2 pages]



23.3. ADJUNCT TO 8.1 – NOTICE OF MOTION STATUS UPDATE

Date	Notice of Motion	Action	Status
28/2/24	<p>Notice of Motion number 2024/589: CEO Performance and Remuneration Review November 2022 to November 2023</p> <p>This agenda item is deemed to contain confidential information as per section 3(1)(f) of the <i>Local Government Act 2020</i> as it contains personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs. This ground applies as this item is a personnel (human resources) matter.</p>	<p>Cr Isabelle Tolhurst, Mayor, rejected the motion in accordance with Council's Governance Rules. Division 4, Section 47.</p>	Complete
28/2/24	<p>Notice of Motion number 2024/590: Funding request to preserve the historic Ballara Deakin Estate</p> <p><i>That Council:</i></p> <ol style="list-style-type: none"> 1. <i>Directs the CEO to write a letter of support to the family members of the Ballara seeking to buy the property, including the contingent contribution of \$300,000 to come from the Borough's unallocated reserves. The letter is to be sent on 29 February 2024, capturing points 1 to 3 of this motion;</i> 2. <i>The allocated amount is not transferred until Council is satisfied that all legal</i> 	<p>The CEO sent a letter of support to the Ballara family on 29 February 2024.</p> <p>The contingent contribution committed by Council will be transferred to a specific cash reserve and held there until it is required to be drawn down or</p>	Complete



	<p><i>requirements for a trust are in place. Including confirmation of Deakin University's financial contribution and the ongoing involvement with Ballara.</i></p> <p>3. <i>Funding is not provided to the Trust if other financial contributions are not forthcoming allowing for the trust to purchase the property.</i></p>	<p>returned to the general reserve.</p>	
28/2/24	<p>Notice of Motion number 2024/591: CEO Conflict of Interest - Borough of Queenscliffe Ordinary Meeting Agenda 28 February 2024</p> <p>This agenda item is deemed to contain confidential information as per section 3(1)(f) of the <i>Local Government Act 2020</i> as it contains personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs. This ground applies as this item is a personnel (human resources) matter.</p>	<p>The motion was withdrawn by Cr Michael Grout.</p>	<p>Complete</p>